

**Baltimore City Public School Construction Program Executive Committee Meeting Minutes Open Session**

**Wednesday, March 5, 2025, 2:00 p.m. Chair: Jaffa Weiss, INSPIRE Planner, City of Baltimore  
Department of Planning**

**MEETING MINUTES**

**ATTENDEES**

**Larry Flynn, MSA  
Nicol Matthews, STAT  
Jaffa B Weiss, DOP  
Fred Mason, City Schools  
Melissa Wilfong, IAC  
Cyndi Smith, City Schools  
Meeting minutes taken by: Jaffa Weiss, DOP**

**The meeting commenced at 2:03 p.m., chaired by Jaffa Weiss.**

**APPROVALS/NOTICES**

Larry Flynn presented the motion to approve the Minutes from the December 4, 2024, meeting.

- LF Tentative approval of meetings in the future moved to accept the minutes.
- FM second it
- Motion carried unanimously.

**REPORTS**

**IAC Report: Melissa Wilfong**

- See Report to the Executive Committee
- Continuing to complete responsibilities as part of the MOU
- All schools are in construction, primary responsibilities are completed

**MSA: Larry Flynn**

- See Report to the Executive Committee.
- **Year 2 Schools:** 16 out of 17 schools open and occupied. Commodore JR construction in process. Completion in November of 2026, occupancy in January 2027. Douglas and Briscoe construction in process, on schedule for a summer of 2026 opening.

**Coordinating Committee: Jaffa B. Weiss**

- See Report to the Executive Committee
- Inspire Sidewalk Repairs: Contractor engaged for primary walking routes and Medfield Heights Community Project set to start mid-March.
- ADA Ramp Improvements: Ongoing identification of necessary improvements within Inspire zones. Collaboration with DOT and ADA Division to allocate funding for prioritized projects.
- Robert W. Coleman ES next plan to go before Planning Commission (slated for April)

**STAT Committee: Nicole Matthews**

- See Report to the Executive Committee.
- Only contract update was GMP2 for CJR; with additional contract, the MBE participation rate went up
- Change orders were close outs for Highlandtown (close out credit) and Cross Country (contingency)
- No changes in workforce develop

**Financial Reports: Larry Flynn, MSA**

- See Report to the Executive Committee.
- Information can be found in annual report (breakdown of revenue and bond issuances)

**21st Century Program: Cyndi Smith, City Schools**

- See Report to the Executive Committee.
- Amendments to Surplus Schedule, 2026 (from 2027) for the Thurgood Marshall Building, retaining southeast building coming off; adding Joseph C Brisco building with surplus date of 2026
- Edgewood Building to be surplusd at end of this school year
- Commodore and Douglas continue in construction phase
- Academic team still providing professional learning opportunities to teachers

**DISCUSSIONS/OPEN FORUM**

- N/A

**MOTION TO ADJOURN**

- Motion to adjourn announced at 2:17 pm
- Motion seconded by Larry Flynn
- Motion carried unanimously.
- The next meeting is scheduled for Wednesday June 4<sup>th</sup> at 2:00pm.