Baltimore City Public School Construction

Program MOU Executive Committee Meeting

Open Session Wednesday

March 4, 2026, 2:00 PM

Chair: Eric Johnson, Maryland Stadium Authority

MEETING MINUTES

ATTENDEES

Jaffa Weiss, DOP
Deral Falls, MOED
Melissa Wilfong, IAC
Cassandra Viscarra
Cyndi Smith, City Schools
Fred D. Mason, City Schools
Eric Johnson, MSA
Nichole Matthews, MSA

The meeting was called to order at 2:02 PM

APPROVALS/NOTICES

Minutes from the December 3, 2025 regular meeting of the MOU Executive Committee.

1. Cyndi Smith made the motion to accept
2. Cassandra Viscarra seconded the motion to accept
3. Unanimous approval

Minutes from the December 17, 2025 and January 12, 2026 open and closed meetings of the MOU to Executive Committee presented was by Eric Johnson with a suggestion to combine the approvals.

4. Cyndi Smith made the motion to accept the combined minutes to include the correction regarding the January 12, 2026 by Bruce Benshoff.
5. Jaffa Weiss seconded the motion to accept minutes
6. Unanimous approval.

REPORTING

IAC: Melissa Wilfong, IAC

1. Nothing new, role is diminishing.

Coordinating Committee: Jaffa Weiss, Baltimore City DOP

1. Moved another Inspire plan since coordinating another Inspire plan into full adoption by the city for Walter P. Carter Elementary Middle
2. Remainder of six Inspire plans that we are working to complete.
3. Next anticipated plan is Northwood Elementary later this year.
4. Two schools that are under construction status. Commodore John Rogers and the Frederick Douglas High uh Frederick Douglas High School.

STAT Committee: Nicole Matthews, MSA

1. Change order for Commodore John Rogers regarding additional testing and engineering services and additional crack and vibration monitoring
2. Highlandtown closeout credit for $12,3528

Collaborative Group: Deral Falls

1. No job postings received in last quarter.
2. Received six candidates from two training partners
3. 122 job postings; 280 posted, 121 hires averaging $21.26/hr
4. Continuing Pathways to Construction; has an infrastructure and construction sector team with three business services reps to focus on opportunities and pathways.

Financial Report: Eric Johnson, MSA

1. Revenues were approximately 8.6, 6 million greater than budgeted and that was primarily due to investment income and BG rebates.
2. Deposits made by the city of Baltimore were approximately 400,000 less than budgeted based on the use of funds on reserve from prior period overpayments.
3. Expenditures through June 2025 were $14.3 million over budget; mostly related to program's contractual services and salary wages.

MSA Report: Eric Johnson, MSA

1. Two projects currently under construction:
    a. Commodore John Rogers making very good progress. The project is still forecasted for a November 2026 completion and January 2027 opening for the students.
    b. Frederick Douglas which is making great strides. Level three interior finishes are nearing completion. The Brisco Academy addition, structure and auxiliary gym are complete
    c. See the complete report for full progress details of both projects.

21st Century/City Schools Report: Cyndi Smith, City Schools

1. Commodore John Rogers and Frederick Douglas are still in swing space.
2. Received quote for CJR for FF for FD and Brisco.

3. End user tech quotes still in process for both.
4. Planned amendments change the surplus date for Exhibit 6 for Thurgood Marshall building in January.

DISCUSSION/QA/OPEN FORUM

1. Nothing discussed.

MOTION TO ADJOURN

7. Motion to adjourn announced at 2:13 PM by Cyndi Smith
8. Seconded by Cassandra Viscarra
9. Motion carried unanimously
10. Next meeting will be June 4, 2026 at 2 PM.