

Baltimore City Public School Construction Program
MOU Executive Committee Meeting
Open Session



Wednesday, June 7, 2023 | 2:00 PM Virtual
meeting – Zoom

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+1 301-715-8592, 81511886017# Meeting ID:
815 1188 6017
Passcode: VsZ5nH

Chair: Alex Donahue
Interagency Commission on School Construction

AGENDA

Approvals/ Notices

Minutes, March 1, 2023 Alex Donahue, IAC

Reporting

IAC Report Melissa Wilfong, IAC
21st Century/ City Schools Report Cynthia Smith, 21st C/ City Schools
Coordinating Committee Nichole Stewart, Baltimore City
MSA Report Larry Flynn, MSA
Collaborative group Deral Falls, Baltimore City
Financial ReportDavid Raith, MSA
STAT Committee Kym Douglas, MSA

Discussion

Q&A All
Meeting Adjournment All

Next Executive Committee Meeting: Wednesday, September 6, 2023 | 2:00 –3:30 PM 2023

**Baltimore City Public School Construction Program
Executive Committee Meeting Minutes
Open Session**

**Wednesday, June 7, 2023 2:00 p.m. Chair: Alex, Donahue,
Interagency Commission on School Construction**

MEETING MINUTES

ATTENDEES

| | |
|-----------------------|--------------------------------------|
| Alex Donahue, IAC | Marissa Berk-Smith, Baltimore County |
| Melissa Wilfong, IAC | Cynthia Smith, City Schools |
| LaQuay Fleming, IAC | Michael McBride, Baltimore |
| Fallon Armstrong, MSA | City Chris Ryer, Baltimore City |
| Kym Douglas, MSA | Michael McBride, 21st Century |
| Larry Flynn, MSA | |

Virtual meeting called to order by Alex Donahue at 2:04 p.m.

APPROVALS / NOTICES

1. Approval of March 1, 2023 meeting minutes.
 - Motion was made to approve by Larry Flynn.
 - Motion seconded by Chris Ryer.
 - Motion carried unanimously.

REPORTS

IAC Report: Melissa Wilfong

- *See Report to the Executive Committee.*
- The General Assembly has passed HB 458 which will establish the IAC as an independent unit of State government.
- Staff continues to carry out the responsibilities set forth in the Memorandum of Understanding for the Construction and Revitalization of Baltimore City Public Schools
- ***IAC Processes:***
 - Frederick Douglas HS #450 / Joseph Briscoe SE #451: Anticipating submission of SD's July 10, 2023
 - Commodore John Rodgers Elementary/Middle School #027: SD submission pending.
- ***Other high school plan projects:***
 - Baltimore City College HS #480: IAC approved a revised computation worksheet
 - Baltimore Polytechnic Institute #403 / Western HS #407: IAC approved Design Funding

21st Century/City Schools Report: Michael McBride

- *See Report to the Executive Committee.*
- Twenty-six of the 29 school buildings approved under the 21st Century School Buildings Program are complete.
- 21st Century School Building Plan Amendments: Surplus facilities date changes.
- Feasibility studies are complete for City College High School and Baltimore Polytechnic Institute-Western High School.
- The 21st Century School Buildings Program submitted its proposed Fiscal Year 2024 budget to the Baltimore City Schools Board of Commissioners at the end of March

Coordinating Committee: Chris Ryer

- *See Report to the Executive Committee.*

MSA Report: Larry Flynn, MSA

- *See Report to the Executive Committee.*
- **Year 1 schools:**
 - All 11 year one buildings currently housing 13 schools are open and fully occupied.
- **Year 2 schools:**
 - 15 of 17 year 2 buildings are open and occupied.
 - Cross Country Elementary School construction continues. Scheduled for a mid-year 2023-24 opening.
 - Commodore John Rogers Elementary School's design report is under review. Scheduled for a summer 2025 opening.
- **Year 3 schools:**
 - Frederick Douglass HS/Joseph C. Briscoe Academy – Procurement for architectural design services is complete. Board approvals anticipated to be by April 19, 2023. Currently projected summer 2026 opening.

Current Procurements:

- RFP Commodore John Rodgers CM Preconstruction Services

Upcoming/Anticipated Procurements:

- RFP Frederick Douglass HS/Joseph C. Briscoe Academy Building Commissioning Services
- RFP Commodore John Rodgers Testing and Inspection

Collaborative Group: Deral Falls, OED

- *See Report to the Executive Committee.*

Financial Report: Larry Flynn, MSA

- *See Report to the Executive Committee.*
- Revenue and expense breakdown for the quarter ending March 31, 2023.

STAT Committee: Kym Douglas, MSA

- See *Report to the Executive Committee*.
- Contract updates and totals for MBE participation.
- Quarterly change order reports by project and vendor with returned contingencies.
- Workforce development totals that have been closed to date.

DISCUSSIONS/ OPEN FORUM

- N/A

MOTION TO ADJOURN:

- Motion to adjourn announced at 2:21 p.m.
- Motion was made by Alex Donahue and seconded by Kym Douglass and Cynthia Smith.
- Motion carried unanimously.

Next meeting scheduled for September 6, 2023 at 2 p.m. chaired by the IAC.

DISCUSSIONS/ OPEN FORUM

- N/A

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Next meeting scheduled for September 6, 2023 at 2 p.m. chaired by the IAC.