

City Schools Coordinating Committee Meeting on School Construction

October 19, 2022 AGENDA

Teams Meeting ID: 228 190 396#

If calling in: 1-667-228-6519

1. Introductions
2. Review and Approve Minutes of July 20, 2022 – Nichole Stewart moved to approve; Larry from MSA seconded
3. Planning, Design, and Construction Coordination: DOT, DOP, 21st Century, MSA

| | | |
|---|--------|-------------------------------|
| a. Pedestrian Safety | | |
| <p>Medfield Heights sidewalk</p> <ul style="list-style-type: none"> - Frank Murphy (DOT team is unavailable) so has limited information; footways team will need to include Medfield Heights in the next contract - Correspondence from Michael Camper confirmed that scope of work will be included in next footways contract; not in current contract | Update | DOP, DOT |
| <p>Pick up/drop off accessibility issues at Wildwood E/MS</p> <ul style="list-style-type: none"> - Frank Murphy has no information available - DOP (Eli Pousson) can seek more clarification on nature of the accessibility issues and feedback received from school parents/families | Update | DOT |
| b. MOU for Constructing ADA Ramps and Crosswalks outside of Project Limits | | |
| <p>Phase 1 (Highlandtown #237, Cross Country, and Commodore John Rodgers)</p> <ul style="list-style-type: none"> - Only Cross Country is a viable option for using the MOU effectively; Nichole Stewart will follow-up if it makes sense to move forward | Update | DOP, MSA |
| c. Crosswalk and Ramp Installation – Primary Walking Routes | | |
| <p>Crosswalks/sidewalks</p> <ul style="list-style-type: none"> - Billie Holliday and Northwood routes are complete - Montebello is nearly complete | Update | DOT |
| <p>ADA Ramps</p> <ul style="list-style-type: none"> - Cost estimation in progress | Update | DOT |
| d. Misc. Carryover | | |
| <p>REACH!/Clifton Park stormwater pipe leak</p> <ul style="list-style-type: none"> - Cyndi Smith: water line is identified as a domestic water main or supply line; DPW has been unresponsive to email by Jaffa at DOP and follow-up by Cyndi - Jaffa will follow-up and copy Frank Murphy - Nichole proposes requesting Chris Ryer schedule meeting <p>Interest from District Planners on HS projects</p> <ul style="list-style-type: none"> - Could announce progression of design projects at next meeting <p>Update re: coordination with BCRP Forestry</p> <ul style="list-style-type: none"> - Missed installation of trees at multiple INSPIRE planning areas | Update | DOP, 21 st Century |

4. Design Issues

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|---|--------|------------------------------|
| a. Design Issues | | |
| <p>Updates from Michael McBride</p> <p>Montebello ES</p> <ul style="list-style-type: none"> - Looking at divergent and convergent traffic to identify best approach <p>Highlandtown 237</p> <ul style="list-style-type: none"> - School looking to have front of property and playground fenced in <p>Cross Country ES</p> <ul style="list-style-type: none"> - Looking at vehicular traffic issues, including concerns about parking, drop-off, etc.; working to establish a second drop-off area; additional concern around behavior around drop-off and adherence to guidelines - Recent walk hosted by Del. Rosenberg included residents; DOT; 21st Century Schools, MTA, and other stakeholders - MTA is considering adding additional stops in vicinity of the school | Update | MSA/21 st Century |
| b. Design Process | | |
| <p>Commodore John Rodgers</p> <ul style="list-style-type: none"> - Selected architect is Crabtree Rohrbaugh & Associates (also did Montebello, Bay Brook, and Harford Heights) - Largely completed initial conceptual design - Michael will schedule UDAAP meeting soon - Internal design meeting took place in September - Renee and Michael seek to schedule public meeting in late November/early December <p>Frederick Douglass</p> <ul style="list-style-type: none"> - Architect/engineer request for qualifications; 15-18 firms that showed interest - RFP will be distributed by the end of the week | Update | MSA/21 st Century |

5. Feasibility Studies for the Next Round of Schools (High Schools) – 21st Century

- Current HS feasibility studies are being built through Built to Learn (not
 - o Feasibility studies are complete
 - o Press conference on Thursday announced the completion of feasibility studies
 - o Poly Western and one additional waiting on ISC approval to release RFP
- Public meetings scheduled to follow-up on completed feasibility studies
 - o City College
 - o Douglass Briscoe
 - o Western HS
 - o Polytechnic

6. Construction Schedule Update – 21st Century

- No changes at this time

7. Community Engagement – Coordinating/Collaborating/Informing – 21st Century, DOP

INSPIRE plan updates

- Eli

21st Century Schools

- Upcoming meetings for
 - Cross Country
 - Commodore John Rodgers

8. Updates

| | | |
|---------------------------|--------|--------|
| a. Upcoming Events | Update | Anyone |
| b. INSPIRE | Update | DOP |

9. Review Follow-up Items

- Jaffa
 - Send follow-up meeting from October 19 meeting
 - Send draft notes from October 19
 - Send final notes from July 20 meeting
 - Email Chris Ryer (copy Eli, Chad, and Nichole) to schedule a meeting w/ DPW (include INSPIRE Planners, Chad Hayes, Frank Murphy)
 - Email DOT w/ request for more information to fill missing items from October 19 notes
 - Wildwood ES traffic issues
 - Etc.
 - Revise the agenda for January meeting to remove MOU as independent agenda item
- Chad
 - Coordinate w/ Felicia to reduce calendar event from 2 hours to 1 hour (after checking w/ Nichole)

Next Scheduled Coordinating Committee Meeting: Wednesday January 18, 2023 at 9:00am