

**Baltimore City Public Schools Construction Program
MOU Executive Committee Meeting Minutes
Open Session**

Wednesday, June 3, 2020 | 2pm

Chair, Dorothy Hellman, 21st Century School Buildings Program

COMMITTEE ATTENDEES

Eric Johnson, MSA

Larry Flynn, MSA

David Raith, MSA

Gary McGuigan, MSA

Bob Gorrell, IAC

Jamie Bridges, IAC

Alex Donahue, IAC

Tisha Edwards, Baltimore City

Mackenzie Garvin, MOED

Dorothy Hellman, 21st Century, City Schools

Virtual Meeting called to order by Dorothy Hellman at 2:01pm

APPROVALS / NOTICES

Approval of March 6, 2020 meeting minutes

- Motion was made to approve by Jamie Bridges, and seconded by Eric Johnson
- Motion carried unanimously

REPORTS

IAC Report: Jamie Bridges

- See *Report to the Executive Committee*, attached.
- Confirmed receipt, and review of the preliminary Educational Specifications for Frederick Douglass, the first planned high school project scheduled to be funded under House Bill 001.
- Informed the committee about the newly adopted *Total Cost of Ownership, and Gross Area Baseline State* standard documents, both available for download on the IAC website.

Coordinating Committee: Tisha Edwards, Baltimore City

- See *Report to the Executive Committee*, attached.
- Provided update on Committee Meeting held on April 15, 2020. Items discussed overlapped with active ongoing work with 21st Century, MSA, Rec and Parks, Transportation, and Planning. Several items raised from previous meetings include:
 - Status of the cooperative MOU agreement between Rec and Parks, and City Schools.
 - Development of a special MOU between Baltimore City, and MSA to address offsite work not included in MSA's contract due to bond limitations. The scope would potentially include crosswalks, ADA ramps, traffic signals, and other items.
 - Request for follow-up to SPRC & UDAAP meetings with Planning, 21st Century, and MSA to confirm what changes (if any) would be included in the final GMP.

STAT Committee: Eric Johnson, MSA

- See *Report to the Executive Committee*, attached.
- The last meeting for Spring was postponed. Next meeting will be after the first of July. Updates to the workforce development numbers for Bay-Brook, Calvin M. Rodwell, and John Ruhrah school projects completed over the winter, will be available with that report.

Collaborative Group: Makenzie Garvin, MOED

- Held virtual workforce development meeting with Dustin Construction, and First Choice Masonry. Both organizations are hiring.
- Due to the COVID-19 pandemic MOED is performing virtual interviews and are continuing to advertise for all positions through social media. A “Now Hiring Job Board” was created on the MOED website, which will show all positions, as well as on the Maryland Workforce Exchange site. All workforce meetings will be hosted virtually.
 - *In response to a question from Dorothy Hellman regarding whether community members are inquiring about jobs, Mackenzie Garvin responded in the affirmative.*

Financial Report: David Raith, MSA

- See *Report to the Executive Committee*, attached.
- Shared update on quarterly expenses, grants and subsidy, cash on hand, bonds, and monies spent. End-of-the-year revenue projection was reported as \$71-million.
- MSA is preparing to issue the third and final series of bonds related to the program, the week of July 12, 2020.
 - *In response to a question from Dorothy Hellman about whether MSA was confident in raising money through the bond market due to current conditions, David Raith responded in the affirmative.*

MSA Report: Larry Flynn, MSA

- See *Report to the Executive Committee*, attached
- For the Plan Year 1 schools, 10 of the 11 school buildings are open, and occupied.
- For the Plan Year 2 schools, 4 of the 17 school buildings are open, and occupied.

21st Century/City Schools Report: Dorothy Hellman, 21st Century/City Schools

- See *Report to the Executive Committee*, attached
- Provided updates on Feasibility studies, Swing space planning, Academic planning, Design and Construction, Technology, Professional learning opportunities, and Staffing updates.
- Grand Opening Ribbon Cutting Ceremony for Mary E. Rodman scheduled for August 26, 2020, from 3:00 to 5:00 PM

DISCUSSIONS

Partner organization update on Impact of COVID-19:

- **Eric Johnson, MSA**

Overall progress has been good, there have been some minor impacts to project sites. When necessary (due to positive test results), sites have been shut down for up to four days for cleaning and sanitizing. A second issue is with the supply chain of materials. There were instances where overseas suppliers had to be contacted to ensure back-ordered materials were delivered in a timely manner.

- **Tisha Edwards, Baltimore City**

No significant impacts noted. INSPIRE meetings have been held virtually, and Site Plan reviews have remained on schedule.

- **Jamie Bridges, IAC**

Organization experienced some minor difficulty gaining school access, but no significant impacts noted. Meetings have been held remotely.

- **Dorothy Hellman, 21st Century/City Schools**

No significant impacts noted. Most of the staff are working off-site, and have been very resilient. Community engagement outreaches are now held through virtual meetings. Site inspections continue, with new safety protocols such as staggered visits to minimize exposure of staff members. The design team is also looking ahead to anticipate COVID-19's possible impacts on design, such as the need for more easily cleaned surfaces, automatic doors and sensors, increased spatial layouts of desks, and hand sanitizing stations.

Overview of IACs Total Cost of Ownership:

- **Alex Donahue and Jamie Bridges, IAC**

The team provided an overview of how the IAC uses the Total Cost of Ownership (TCO) analysis to support long-term portfolio management. They provided a preliminary analysis on Frederick Douglass High using the tool. City Schools' Operations relayed that the analysis may be flawed since other critical items were not taken into consideration. IAC agreed the analysis may need to be refined in order to account for the unique characteristics of the historic structure and the needs of the two educational programs. Further discussions recommended.

Q&A:

No questions asked.

Next meeting scheduled September 16, 2020 at 2 PM.

MOTION TO ADJOURN:

Motion to adjourn announced at 3:16 PM.

Motion was carried by Jamie Bridges, and seconded by Eric Johnson.

**Baltimore City Public School Construction Program
MOU Executive Committee Meeting
Open Session**



Wednesday, June 3, 2020 | 2:00 PM
Virtual meeting – Microsoft Teams

[Join Microsoft Teams Meeting](#)

+1 443-961-1488 United States, Baltimore (Toll)
Conference ID: 314 131 81#

Chair: Dorothy Hellman
21st Century School Buildings Program/ Baltimore City Public Schools

AGENDA

Approvals/ Notices

Minutes, March 4, 2020 Dorothy Hellman, 21st Century/ City Schools

Reporting

IAC Report Jamie Bridges, IAC
Coordinating Committee Tisha Edwards, Baltimore City
STAT Committee Eric Johnson, MSA
Collaborative group MacKenzie Garvin, Baltimore City
Financial Report Eric Johnson, MSA
MSA Report Larry Flynn, MSA
21st Century/ City Schools Report Dorothy Hellman, 21st C/ City Schools

Discussion

Total Cost of Ownership (TCO) Overview Jamie Bridges, IAC
Impact of COVID-19 on Business/ Program Continuity All
Q&A All
Meeting Adjourn All

Next Executive Committee Meeting: Wednesday, September 16, 2020 | 2:00 PM

INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION



LARRY HOGAN
GOVERNOR

KAREN SALMON, PhD.
CHAIRPERSON

ROBERT A. GORRELL
EXECUTIVE DIRECTOR

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MEMORANDUM

TO: THE EXECUTIVE COMMITTEE

FROM: BOB GORRELL

DATE: JUNE 3, 2020

RE: REPORT TO THE EXECUTIVE COMMITTEE

IN GENERAL

Following Governor Hogan's Covid-19 protocol, the IAC staff have worked from home. We have learned to be both effective and efficient in most work activities. The majority of IAC staff work from home and conduct regular business utilizing Google Meets and You Tube platforms.

MOU §1. ROLES, RIGHTS AND RESPONSIBILITIES

IAC staff collaborated with the Partners to finalize content on progress towards attainment of the Utilization Rate targets and maintenance Metrics for the Annual Report. In March the final report was presented to the Board of Public Works and the Maryland General Assembly.

MOU §4. IAC AND BPW PROCESSES

IAC staff reviewed the initial educational specifications (edspec) developed for the first "High School Plan" project, the renovation of Frederick Douglass HS #450. The IAC require rough estimates of the 30-year Total Cost of Ownership (TCO) at the edspec stage for all projects. The IAC have a standard edSpec TCO Comparison Tool and compare the draft gross square feet against the IAC gross area baseline (GAB) — which is the limit of state participation. The purpose is to provide information and to support public understanding that each project can better or worsen the fiscal sustainability of the entire LEA school facility portfolio. Based on the current and projected enrollments, the draft edspec proposes between 62,000 and 72,000 more square feet than the GAB and with an estimated 30-year TCO between \$46 million and \$53 million more than the GAB.

A similar review of the draft edspec for City College HS #480 is expected to be complete within the week. It cannot be overstated that the edspec

TCO review is critical because with each project an LEA has the chance to reduce the portfolio TCO one project at a time — in Baltimore and across the state.

For additional exploration of the IAC TCO model, an unpopulated TCO Ed Spec Comparison Tool workbook can be downloaded here:

http://www.pscp.state.md.us/Documents/IAC%20TCO%20Comparison%20Tool_BETA_200520.xlsx,

and the GAB Calculator workbook can be downloaded here:

http://www.pscp.state.md.us/forms/Forms/IAC%20GAB%20Calculator_BETA_200122.xlsx

City-City Schools Coordinating Committee Meeting on School Construction

April 15, 2020

Meeting Summary

1. Introductions

List of Attendees: Tisha Edwards (Mayor's Office), Larry Flynn (MSA), Jamie Bridges (IAC), Michael Bayer (MDP), Chris Ryer (DOP), Cheryl Casciani (DOP), Mary Colleen Buettner (DOP), Chad Hayes (DOP), Kyle Leggs (DOP), Laurie Feinberg (DOP), Marshella Wallace (DOP), Reneè Stainrod (21st Century), Robin Smith (21st Century), Michael McBride (21st Century), Rachael Romano (21st Century), Ciara Harris (BCRP), Kate Brower (BCRP), Nikia Mack (DOT), Greg Gamble (City Schools), Blaine Lipski (City Schools)

2. Approved Minutes from January 15, 2020

3. Cooperative Use MOU Status: City Schools, BCRP

<i>Discussion</i>	<i>Follow-up Task</i>
<ul style="list-style-type: none">BCRP completed license agreement for all the 21st Century Schools that are currently operating as of Jan 2020.City Schools now issues a permit at each school to BCRP for use of the spaces until an overall MOU is completed. The permit is a way to allow BCRP to use the spaces as quickly as possible.City Schools and the City are working on MOU for all schools not just 21st Century Schools.	<ul style="list-style-type: none">DOP is meeting with BCRP on status of all at their monthly interdepartmental coordinating meetings.City Schools and BCRP will update on progress at July meeting.

4. Planning & Design Coordination: DOT, DOP, City Schools, MSA

a. Pedestrian Safety

*Michael McBride of 21st Century Schools requested ADA ramps to be listed as ADA Curb Ramps.

* As of this meeting most of DOT's construction work is on pause due to COVID-19.

<i>Discussion</i>	<i>Follow-up Task</i>
REACH/Lake Clifton Park: traffic/safety on Harford Road <ul style="list-style-type: none">DOT sent a few options to 21st Century Schools and principal at REACH and are waiting on feedback from both.21st Century Schools said they sent a response to DOT. DOT representative did not see it and was checking on response.	<ul style="list-style-type: none">DOT is checking to see what was sent as a response by 21st Century Schools and will follow-up.DOT and 21st Century will provide a progress update at July meeting.
Calvin Rodwell: Hillsdale & Maine crosswalk <ul style="list-style-type: none">DOT discussed moving crosswalk from corner of Maine and Hillsdale to Hillsdale and entrance of shopping center. For this move to happen, there needs to be some other changes in the area such as updating crosswalks, creating ADA curb ramps at the shopping center and signage in area.	<ul style="list-style-type: none">Depending on the status of COVID-19, DOT may or may not be able to start this work by July meeting.

<p>John Ruhrah: ADA Curb Ramps, crosswalk at school</p> <ul style="list-style-type: none"> • DOT inspectors have surveyed several ramps that were not completed during the reconstruction and they have committed to installing or updating. 	<ul style="list-style-type: none"> • Depending on the status of COVID-19, DOT may or may not be able to start this work by July meeting.
<p>Mary E. Rodman: distance/safety for Sarah Roach students</p> <ul style="list-style-type: none"> • 21st Century Schools stated that they are planning on a walking school bus pilot program for the Sarah Roach Program. Additionally, they are working with the Office of New Initiatives (ONI) on a safe passage program where volunteers are stationed at critical points and not walking alongside the students like walking school bus volunteers will be doing. • DOP shared that they are working on identifying the primary walking routes for students and asked 21st Century Schools if they have identified pick up points for the walking school bus. • 21st Century has not received data from city schools but once they do, they will review and update DOP on those stops. 	<ul style="list-style-type: none"> • 21st Century will keep DOP in the loop on the creation of their walking school bus and safe passage program. • DOP will share and ask for feedback from 21st Century on the Primary Walking Route improvements INSPIRE will be funding in the ¼ mile of Mary E. Rodman. • Progress updates will be provided at July meeting.
<p>Harford Heights: non-optimal pedestrian access during construction</p> <ul style="list-style-type: none"> • MSA stated that all parties have had a meeting and most issues were resolved. The students will be using the alley as walkway and not the path. The cost for improvements will be split between MSA and DOT. 	<ul style="list-style-type: none"> • DOP, 21st Century, MSA and DOT will continue to work together to assess and address pedestrian safety solutions. DOP will share chart that was created from previous site meeting. • Progress update will be provided at July meeting.

b. MOU for Constructing ADA Ramps and Crosswalks outside of Project Limits

<i>Discussion</i>	<i>Follow-up Task</i>
<p>MOU Meeting</p> <ul style="list-style-type: none"> • DOP updated that there was a call a few weeks ago to have MSA do this work during the construction process. There were two follow-up items from the phone call between MSA, DOP, DOT, 21st Century, the Mayor’s Office and City Law: <ol style="list-style-type: none"> 1) Chris Ryer, Hana Rose Kondratyuk and Larry Flynn would review the MOU for Calverton to use as base for potential use for this MOU. 2) DOP is to produce list of schools that have been finished and show how those completed have been handled. 	<ul style="list-style-type: none"> • All parties will continue to work together on follow-up items from MOU meeting. • Progress update will be provided at July meeting.

5. Planning & Design Coordination: BCRP, DOP, City Schools, MSA

a. Discussion of any impacts to the schedule due to COVID-19.

<i>Discussion</i>	<i>Follow-up Task</i>
<ul style="list-style-type: none"> • MSA reported no impacts on the construction schedule. Construction is proceeding and contractors 	

<p>are taking precautions. Design of Montebello moving forward.</p> <ul style="list-style-type: none"> Feasibility studies have begun for the next phase of construction that will focus on high schools. Design Collective and Samaha have been chosen for Frederick Douglass. The architects for the feasibility study of City College will be selected next. The selection will be announced after the MSA Board Meeting the first Tuesday in May. 	
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b. Close out items

<i>Discussion</i>	<i>Follow-up Task</i>
<p>1) Subdivision interest: Medfield, Walter P. Carter, and Calverton</p> <ul style="list-style-type: none"> BCRP is not interested in subdivision and will not move forward. 	<ul style="list-style-type: none"> Issue closed. Remove from list.
<p>2) Northwood Basketball Courts</p> <ul style="list-style-type: none"> 21st Century Schools surveyed the community and the full court was the preferred option over a half court. There was continued discussion around who would manage the court and who would be responsible for the court when school is not in session. The court will be under City Schools, so there needs to be an agreement worked out for use of the court. 	<ul style="list-style-type: none"> BCRP, 21st Century Schools, and City Schools are checking on the overall status of the MOU. They will follow-up on BCRP ability to use the court at the July meeting.
<p>3) Walter P. Carter pool</p> <ul style="list-style-type: none"> BCRP is still putting together their list of on-call consultants in order to move forward with design. Approval is anticipated in the next few weeks. 	<ul style="list-style-type: none"> BCRP will update on progress of design at July meeting.

6. Design Issues

<i>Discussion</i>	<i>Follow-up Task</i>
<p>a. Parking Walter P. Carter: offsite parking options</p> <ul style="list-style-type: none"> 21st Century Schools has worked out relationship with nearby church for parking. DOP has asked how many spots are provided by the lot. 	<ul style="list-style-type: none"> 21st Century School to follow-up with how many spots are being provided at the church and their plan.
<p>Mary E. Rodman: parking</p> <ul style="list-style-type: none"> 21st Century Schools reported that parking behind the recreation center did not go through so there are no parking solutions for the school. They also stated that the site is land locked, so the parking issue will not be solved through the 21st Century program. DOP has surveyed the community to see if there is interest in converting the streets to one way to accommodate angle parking and they are not supportive of the idea. 	<ul style="list-style-type: none"> DOP will follow-up with the parking authority to evaluate signage and evaluate the need for street sweeping twice a week which creates parking restrictions. The survey will most likely have to wait until school is re-open so there can be a proper evaluation regarding the demand and need for parking.

<i>Discussion</i>	<i>Follow-up Task</i>
<p>b.Design Process Post SPRC/UDAAP value engineering: process for decisions</p> <ul style="list-style-type: none"> MSA proposed restoring the previous process of reviewing feasibility studies and taking preliminary recommendations at a coordinating meeting with all the appropriate city agencies present to receive feedback on the feasibility studies for high schools. DOP asked 21st Century Schools about the need to have close-out meetings after UDAAP and SPRC. 	<ul style="list-style-type: none"> MSA will restart the feasibility review meetings with the Frederick Douglass feasibility study and set up a meeting with DOP. 21st Century Schools will set up two meetings, one at 50% and then a second meeting before EAP approval. DOP will take the lead on coordinating the city agencies and contacting those who need to be present at the feasibility review meetings. 21st Century Schools will follow-up with DOP about setting up close-out meetings for UDAAP and SPRC. Michael McBride will map out the process for DOP and send out an email to update DOP.
<p>Design process and public review: understanding involvement of schools and agencies</p> <ul style="list-style-type: none"> DOP asked 21st Century to share process for engagement. 21st Century Schools will still be holding meetings and are converting them to virtual community meetings. They will work on outreach through the school principals and community associations. 	<ul style="list-style-type: none"> 21st Century schools will share all meetings with the DOP INSPIRE team who will share with the appropriate district planners.

7.Commodore John Rodgers

<i>Discussion</i>	<i>Follow-up Task</i>
<p>a. Weinberg letter</p> <ul style="list-style-type: none"> Tisha Edwards reported that she has talked to Weinberg directly and City Schools is keeping Weinberg informed of the process. 	<ul style="list-style-type: none"> City Schools will share an update regarding the early childhood center.
<p>b. Feasibility Update: April 2020 meeting-any updates</p> <ul style="list-style-type: none"> MSA reported that only doing an addition and updating the HVAC system was too expensive. The decision has been made for a complete building renovation. Another round of feasibility studies will be complete that look at all the various options to modernize the school including a complete demolition and rebuild. The budget is \$40 million. 	<ul style="list-style-type: none"> MSA will provide an updated schedule for Commodore John Rodgers and bring the new feasibility studies to the feasibility review meetings that MSA and DOP are setting up. Update on the remaining buildings in the program will be provided by 21st Century Schools.

8.Construction Schedule Questions (see Year 1 and Year 2 At-a-Glance)

<i>Discussion</i>	<i>Follow-up Task</i>
<p>Any impacts due to COVID-19?</p> <ul style="list-style-type: none"> The current construction schedule was distributed. MSA and 21st Century Schools shared that there has 	

been no impact, and everything is moving forward as planned.	
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9. Community Engagement in general and during COVID-19 – Coordinating/Collaborating/Informing – 21st Century, DOP, BCRP

<i>Discussion</i>	<i>Follow-up Task</i>
<p>21st Century Outreach Schedule</p> <ul style="list-style-type: none"> 21st Century shared that they are currently working on setting up virtual meetings for merging schools. INSPIRE shared that they are working with on determining the primary walking routes for Mary E. Rodman, Walter P. Carter and Medfield. 	<ul style="list-style-type: none"> INSPIRE and 21st Century Schools will keep each other informed of their upcoming outreach efforts.

10. Updates

<i>Discussion</i>	<i>Follow-up Task</i>
<p>a. 21st Century Portfolio Building Tour & Lessons Learned Review/ Recap</p> <ul style="list-style-type: none"> Tisha Edwards shared that this continues to be viewed as important as we move forward and begin to plan for the next stage of construction. The September dates were shared, and everyone agreed that the first two weeks of October 2020 would be a better option pending COVID-19 impacts on schools re-opening and the General Assembly. 	<ul style="list-style-type: none"> DOP will coordinate an October meeting date and will update on progress at the July meeting.
<p>b. Surplus school buildings outlook: charter school applications</p> <ul style="list-style-type: none"> DOP shared that there has been ongoing activity and discussions with HCD about the disposition process and RFPs. Grove Park and Gilmor have been surplus and there are charter schools that are interested in occupying the schools. 	<ul style="list-style-type: none"> The Mayor’s Office is checking if there are open bonds on the schools and will be completing the due diligence to assure that the organizations have the financial capability. DOP will follow-up with the Mayor’s Office and City Schools about the potential for lease agreements especially at Gilmor so the Recreation center can remain open.
<p>c. Upcoming Events</p> <ul style="list-style-type: none"> 21st Century Schools shared that they are starting to plan for a Ribbon Cutting event at Mary E. Rodman. The preliminary date is set for Wednesday, Aug 26 from 3-5pm. 	
<p>Miscellaneous Updates DOP asked for an update on Cross Country</p> <ul style="list-style-type: none"> MSA reported that they are meeting with City Schools to move forward on construction because the issue was settled with DOP related to the 500-year-old flood plain. MSA stated that it is not an issue because MSA does not need to get permits for their work permits. 	<ul style="list-style-type: none"> MSA will provide an update on the schedule for construction at the July meeting.

Next Scheduled Coordinating Committee Meeting: July 15, 2020 at 9:00 a.m.

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
June 3, 2020

Stat Committee Update

STAT Reporting updates

- Spring 2020 meeting postponed
- Updates to metrics scheduled for next meeting to be held in summer 2020 to include:
 - WFD final updates for the Baybrook, Calvin Rodwell, and John Ruhrah projects.
 - Contract updates related to MBE participation and change orders

COLLABORATIVE GROUP

Maryland Stadium Authority
Baltimore City Public Schools Construction and Revitalization
Financial Reporting
March 31, 2020

Financial Statement

For the quarter ending March 31, 2020

Maryland Stadium Authority
 Baltimore City Public Schools
 Statement of Revenues and Expenses
 9 Periods Ended 3/31/2020
 (Unaudited)

	CURRENT QUARTER	BUDGET QUARTER	CURRENT YTD	BUDGET YTD	ANNUAL BUDGET
REVENUES:					
Total Revenues	\$21,878,470	\$15,590,000	\$56,057,287	\$47,080,000	\$62,500,000
EXPENSES:					
Subtotal-Salaries, Wages & Fringe Benefits (Object .01)	\$907,081	\$943,813	\$2,928,733	\$2,988,740	\$4,089,854
Subtotal-Technical and Special Fees (Object .02)	\$30,597	\$0	\$39,889	\$0	\$0
Subtotal-Communications (Object .03)	\$3,612	\$3,878	\$9,487	\$10,085	\$14,832
Subtotal-Travel (Object .04)	\$1,399	\$5,706	\$11,916	\$17,979	\$21,860
Subtotal-Contractual Services (Object .08)	\$47,624,399	\$62,639,732	\$129,270,290	\$153,081,495	\$224,349,797
Subtotal-Supplies and Materials (Object .09)	\$12,283	\$24,003	\$28,043	\$51,872	\$87,700
Subtotal-Grants and Subsidies (Object .12)	\$3,319,795	\$1,391,616	\$4,823,130	\$2,872,896	\$8,975,352
Subtotal-Fixed Charges (Object .13)	\$59,342	\$79,903	\$18,126,846	\$18,159,584	\$48,445,322
Subtotal-Land and Structures (Object .14)	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$51,958,508	\$65,088,651	\$155,238,334	\$177,182,651	\$285,984,717

Cash Balance Report

As of March 31, 2020

Maryland Stadium Authority
Baltimore City Public Schools Program
Revenues and Expenditures not Paid for by Bond Proceeds
9 Periods Ended 3/31/2020

	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Totals
Beginning Cash Balance	\$0	\$14,607,907	\$28,163,659	\$27,212,543	\$48,077,152	\$54,038,294	\$58,942,938	\$0
Revenues								
Baltimore City	\$18,000,000	\$20,363,471	\$12,303,936	\$25,234,993	\$26,475,558	\$26,386,149	\$24,120,116	\$152,884,223
Investment Income/Misc (includes bond interest income)	\$0	\$0	\$852,414	\$2,367,318	\$6,209,273	\$12,460,052	\$856,914	\$22,745,971
Lottery	\$0	\$0	\$20,000,000	\$20,000,000	\$20,000,000	\$20,000,000	\$10,000,000	\$90,000,000
Baltimore City Public Schools	\$0	\$0	\$0	\$20,000,000	\$20,000,000	\$20,000,000	\$16,666,666	\$76,666,666
Miscellaneous	\$0	\$500	\$14	\$0	\$0	\$0	\$415,792	\$416,306
Total Revenues	\$18,000,000	\$20,363,971	\$33,156,364	\$67,602,311	\$72,684,831	\$78,846,201	\$52,059,488	\$342,713,166
Less: (Held for Baltimore City Reserve)	-\$2,500,000	-\$2,500,000	-\$2,500,000	-\$2,500,000	-\$2,500,000	-\$2,500,000	-\$25,000,000	-\$40,000,000
Available Funds	\$15,500,000	\$17,863,971	\$30,656,364	\$65,102,311	\$70,184,831	\$76,346,201	\$27,059,488	\$302,713,166
Expenditures								
Debt Service	\$0	\$0	-\$2,666,667	-\$20,764,943	-\$37,408,372	-\$48,039,667	-\$17,927,625	-\$126,807,274
Operating Expenses	-\$892,093	-\$4,308,219	-\$28,940,813	-\$23,472,759	-\$26,815,317	-\$23,401,890	-\$16,504,000	-\$124,335,091
Total Expenditures	-\$892,093	-\$4,308,219	-\$31,607,480	-\$44,237,702	-\$64,223,689	-\$71,441,557	-\$34,431,625	-\$251,142,365
Ending Cash Balance	\$14,607,907	\$28,163,659	\$27,212,543	\$48,077,152	\$54,038,294	\$58,942,938	\$51,570,802	\$51,570,802

Baltimore City Public Schools Revenues

As of March 31, 2020

Maryland Stadium Authority
Baltimore City Public Schools
Breakdown on Revenues
9 Periods Ended 3/31/2020

Baltimore City Beverage Tax	\$10,000,000
FY 2019 True-up Beverage Tax	\$1,095,904
Baltimore City Retirees Health Insurance	\$8,333,333
Transfer from Facilities Fund BRFA	\$0
Baltimore City VTL Facility Rental Fee	\$2,050,000
Baltimore City Table Game Revenues	\$2,640,880
Baltimore City Public Schools	\$16,666,666
Maryland State Lottery	\$10,000,000
Investment Income State Treasurer	\$856,914
Investment Income Bond Proceeds	\$3,997,798
Energy Rebates	\$415,792
	<u>\$56,057,286</u>

Series 2016 Bond Proceeds Balance

As of March 31, 2020

Maryland Stadium Authority
Baltimore City Public Schools
Series 2016 Summary
9 Periods Ended 3/31/2020

Series 2016 proceeds for construction		\$385,158,803.24
Arlington Elementary/Middle School	\$21,089,577.67	
Arundel Elementary/Middle	\$39,518,514.83	
Cheery Hill Elementary/Middle	\$44,954,604.53	
Forest Park High School	\$61,765,815.65	
Fort Worthington Elementary School	\$34,893,762.58	
Frederick Elementary School	\$26,843,260.02	
John E. Howard Elemenary School	\$32,240,342.33	
Lyndhurst Elementary/Middle	\$39,210,210.42	
Patterson High School	\$2,366,751.72	
Pimlico Elementary/Middle School	\$41,188,195.10	
Robert E. Poole	\$44,412,778.50	
Total Expenditures	<u>-\$388,483,813.35</u>	
	-\$3,325,010.11	
Plus Investment Income	<u>\$3,325,010.11</u>	
Remaining proceeds	<u><u>\$0.00</u></u>	

Series 2018A Bond Proceeds Balance

As of March 31, 2020

Maryland Stadium Authority
 Baltimore City Public Schools
 Series 2018A Summary
 9 Periods Ended 3/31/2020

Series 2018A proceeds for construction		\$495,693,704.72
Arlington Elementary/Middle School	\$16,528,977.16	
Arundel Elementary/Middle	\$52,014.78	
Bay Brook Elementary/Middle School	\$36,870,001.43	
Calverton Elementary/Middle School	\$3,788,080.75	
Calvin Rodwell Elementary/Middle School	\$31,430,126.19	
Cheery Hill Elementary/Middle	\$1,221,828.30	
Cross Country Elementary/Middle School	\$706,145.18	
Fairmount Harford Building	\$48,779,847.96	
Forest Park High School	\$817,909.89	
Fort Worthington Elementary School	\$7,000.00	
Frederick Elementary School	\$6,481.00	
Govans Elementary School	\$5,223,832.26	
Harford Heights / Sharp Leadenhall Elementary School	\$1,388,603.19	
James Mosher Elementary School	\$1,078,218.85	
John E. Howard Elementary School	\$1,614,753.44	
John Ruhrah Elementary/Middle School	\$38,876,488.97	
Lyndhurst Elementary/Middle	\$1,607,372.36	
Mary E. Rodman Elementary School	\$16,947,349.15	
Medfield Heights Elementary School	\$11,119,111.06	
Montebello Elementary/Middle School	\$71,485.96	
Northwood Elementary School	\$1,050,690.46	
Patterson High School	\$17,885,519.24	
Pimlico Elementary/Middle School	\$510,169.84	
Robert Coleman Elementary School	\$881,099.67	
Robert E. Poole	\$1,684,744.19	
Walter P. Carter Elementary/Middle School	\$20,935,688.83	
Wildwood Elementary/Middle School	\$180,891.00	
Total Expenditures		<u>-\$261,264,431.11</u>
		\$234,429,273.61
Plus Investment Income		<u>\$13,945,787.24</u>
Remaining proceeds		<u><u>\$248,375,060.85</u></u>

Contracts and Balances

May 31, 2019

Baltimore City Public Schools
Series 2016 & Series 2018A Summary
9 Periods Ended 3/31/2020

	2016	2018A	Total
Arlington Elementary/Middle School	\$21,089,577.67	\$16,528,977.16	\$37,618,554.83
Arundel Elementary/Middle	\$39,518,514.83	\$52,014.78	\$39,570,529.61
Bay Brook Elementary/Middle School	\$0.00	\$36,870,001.43	\$36,870,001.43
Calverton Elementary/Middle School	\$0.00	\$3,788,080.75	\$3,788,080.75
Calvin Rodwell Elementary/Middle School	\$0.00	\$31,430,126.19	\$31,430,126.19
Cheery Hill Elementary/Middle	\$44,954,604.53	\$1,221,828.30	\$46,176,432.83
Cross Country Elementary/Middle School	\$0.00	\$706,145.18	\$706,145.18
Fairmount Harford Building	\$0.00	\$48,779,847.96	\$48,779,847.96
Forest Park High School	\$61,765,815.65	\$817,909.89	\$62,583,725.54
Fort Worthington Elementary School	\$34,893,762.58	\$7,000.00	\$34,900,762.58
Frederick Elementary School	\$26,843,260.02	\$6,481.00	\$26,849,741.02
Govans Elementary School	\$0.00	\$5,223,832.26	\$5,223,832.26
Harford Heights / Sharp Leadenhall Elementary School	\$0.00	\$1,388,603.19	\$1,388,603.19
James Mosher Elementary School	\$0.00	\$1,078,218.85	\$1,078,218.85
John E. Howard Elementary School	\$32,240,342.33	\$1,614,753.44	\$33,855,095.77
John Ruhrah Elementary/Middle School	\$0.00	\$38,876,488.97	\$38,876,488.97
Lyndhurst Elementary/Middle	\$39,210,210.42	\$1,607,372.36	\$40,817,582.78
Mary E. Rodman Elementary School	\$0.00	\$16,947,349.15	\$16,947,349.15
Medfield Heights Elementary School	\$0.00	\$11,119,111.06	\$11,119,111.06
Montebello Elementary/Middle School	\$0.00	\$71,485.96	\$71,485.96
Northwood Elementary School	\$0.00	\$1,050,690.46	\$1,050,690.46
Patterson High School	\$2,366,751.72	\$17,885,519.24	\$20,252,270.96
Pimlico Elementary/Middle School	\$41,188,195.10	\$510,169.84	\$41,698,364.94
Robert Coleman Elementary School	\$0.00	\$881,099.67	\$881,099.67
Robert E. Poole	\$44,412,778.50	\$1,684,744.19	\$46,097,522.69
Walter P. Carter Elementary/Middle School	\$0.00	\$20,935,688.83	\$20,935,688.83
Wildwood Elementary/Middle School	\$0.00	\$180,891.00	\$180,891.00
	<u>\$388,483,813.35</u>	<u>\$261,264,431.11</u>	<u>\$649,567,353.46</u>

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
June 3, 2020
Maryland Stadium Authority Update

Current Status:

➤ **Year 1 Schools**

- Ten of the eleven Year 1 schools are open and occupied.
- Patterson/Claremont construction continues. Deck slabs are 100% complete, pre-fab wall panel installation is 90% complete, roofing and exterior brick installations have started, and interior wall framing and MEP rough-ins are ongoing on the first and second floors of the building. Completion of new building is scheduled for Summer 2021.

➤ **Year 2 Schools**

- Four of the seventeen Year 2 schools are open and occupied.
- Mary Rodman construction is nearing completion and substantial completion is anticipated in July. Scheduled for an August 2020 opening.
- Walter P. Carter/Lois T. Murray construction continues. Major site utilities are complete with the final storm water management facility installation in progress along with fine grading for site amenities. Building superstructure is complete. Interior framing and finishes are ongoing. Permanent utilities are currently scheduled for installation in late June to early July, with system commissioning beginning shortly after. The school is scheduled for a January 2021 opening.
- Govans GMP 1 was approved by the MSA Board on April 14, 2020 and by BPW on April 22, 2020. Mobilization, sediment control and site clearing and grubbing is in progress. Abatement is in progress and demolition of the existing building is anticipated to be completed in July 2020. Scheduled for a summer 2021 opening.
- Medfield construction continues. The building is 99% watertight. Interior gyp board walls are being installed along with mech equipment. Communication/ AV/IT/Security work has begun along with the start of painting activities. Scheduled for a January 2021 opening.
- Harford Heights GMP was approved by the MSA Board on March 3, 2020 and by BPW on April 1, 2020. Footings are underway for the new addition; site storm drains are in progress and the new water line is complete. Interior demolition is nearing completion, and metal stud framing is underway on the second floor. Scheduled for a summer 2021 opening.
- Calverton construction continues. Site grading is approximately 90% complete along with geo-pier foundation work. Concrete work is to begin in early June followed by steel erection late July. Scheduled for a summer 2021 opening.
- Cross Country – The 100% DD submission is complete. The project is back in design review, and completion schedules are currently being assessed by the A/E and CM teams
- James Mosher GMP 1 was approved by the MSA Board on March 24, 2020 and by BPW on April 1, 2020. Interior and exterior demolition work began in early April and is nearing completion. GMP 2 was approved by the MSA Board on May 15, 2020 and by BPW on May 20, 2020. Trade contractors are currently mobilizing for the GMP 2 work to begin. Scheduled for a summer 2021 opening.
- Robert Coleman GMP 1 was approved by the MSA Board on March 24, 2020 and by BPW on April 1, 2020. Interior and exterior demolition work began in early April and is nearing completion. GMP 2 is scheduled for approval by the MSA Board in June 2020 and by BPW in July 2020. Scheduled for a summer 2021 opening.

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
June 3, 2020
Maryland Stadium Authority Update

- Northwood design is complete and GMP bids were received on May 29, 2020. GMP development is in progress and scope review meetings have begun. MSA Board and BPW approval is anticipated in late July. Scheduled for a winter 2021 opening.
- Montebello – Montebello design continues. Schematic design was received in April and is currently under review. The Design Development submission is due in early July. CM selection is in procurement with selection anticipated for MSA Board and BPW approval in July. Scheduled for a summer 2022 opening.
- Highlandtown 237 – The AE and CM preconstruction selections were approved by the MSA Board on April 7, 2020 and by BPW on April 22, 2020 and the concept design is in progress. Scheduled for a summer 2022 opening.

Current Procurements:

- RFP – Montebello CM Preconstruction
- RFP – Northwood Testing and Inspection
- RFP – Swing Space Improvements – Montebello at the PDC Building

Upcoming Procurements

- RFP – Feasibility Study – Baltimore Polytechnic Institute and Western High School
- RFP – Highlandtown 237 Building Commissioning Services

BALTIMORE CITY PUBLIC SCHOOLS

Baltimore City Public Schools Construction Program MOU Executive Committee Meeting | June 3, 2020

21st CENTURY SCHOOL BUILDINGS PROGRAM UPDATE

Dorothy Hellman, Executive Director

CONTENTS

- Introduction
- School Building Plan Amendments
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- 21st Century Academic Planning
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- 21st Century Student Internship Program
- Community Engagement
- Communications

INTRODUCTION

Fourteen of the twenty-eight school buildings approved under the program are complete. Of the fourteen remaining, nine are under construction, four others are in various stages of design development through pre-construction, and one school is in the feasibility/planning phase.

SCHOOL BUILDING PLAN AMENDMENTS

Citing the COVID-19 pandemic, the Built to Learn Act, or SB1/HB1 which was introduced in the 2020 legislative session for ~\$420-million (to fund the High School program), became law without signature after the Kirwan bill was vetoed by Governor Hogan on May 7, 2020. The earliest the MD General Assembly can conduct a veto override is January 2021. City Schools remain hopeful this action will occur.

FEASIBILITY STUDIES

All Plan Year 1 feasibility studies are complete. Plan Year 2 studies are also complete, except for Commodore John Rodgers E/M, which is in process for completion Summer 2020. Within the new high school program (that replaced the Plan Year 3 schools), the status is as noted below:

1. **Frederick Douglass High & Joseph C. Briscoe Academy** co-locating at Frederick Douglass building:
 - Draft Ed Specs received January 2020. The RFP was issued, and Design Collective selected as A/E.
 - Site visit completed May 26 – 27, 2020. Studies in process.
2. **Baltimore City College:**
 - Draft Ed Specs received February 2020. The RFP was issued and JRS Architects selected as A/E.
 - Site visit delayed due to COVID-19. Studies in process.
3. **Western High School and Baltimore Polytechnic Institute:**
 - Draft Ed Specs was received February 2020. The RFP was issued, and selection of A/E is pending.
4. **Vivien T. Thomas Medical Arts Academy and Bluford Drew Jemison STEM Academy West** co-locating at Francis M. Wood building:
 - Draft Ed Specs pending.
5. **Edmondson-Westside High School**
 - Draft Ed Specs pending.

UTILIZATION RATES/ SURPLUS

The amended Exhibit 6, detailing a list of surplus school facilities approved by the Board of Commissioners in January 2020, was reviewed and accepted by the Maryland Stadium Authority in May 2020.

STAFFING UPDATES

The 21st Century School Buildings Program office currently has two vacancies:

- **Manager, Engineering & Ops:** Candidates were interviewed, and the position is in process to be filled.
- **Program Coordinator – Community and Public Relations:** Position is on hold.

FINANCE UPDATE

The total operations appropriations request of \$5,975,230 for FY 2020 – 21 was approved by the Board of Commissioners. This includes a fixed budget of \$3,718,318, and a supplemental amount of \$2,256,912. The latter primarily covers the cost of swing space transportation, the partial cost of employee salaries and benefits, and temporary move consultants. The request was submitted to MSA and is pending approval.

DESIGN & CONSTRUCTION

The division reviewed ~150 construction submittals for projects under construction. They also held a Post-UDAAP and SPRC review for Northwood, Calverton, and Mosher to identify items from City Planning that required additional attention, most of which were offsite pedestrian and vehicular mitigation measures.

The team facilitated a Principals' feedback meeting to obtain post-occupancy information on the performance of completed buildings. The report is pending final feedback, and when complete some of its findings will be shared with the partners at a future date.

Plans for the next three schools being opened were provided to Recreation and Parks. These highlight the standard shared areas -- gymnasium, cafetorium/ auditorium, and media center. The plans guide our designs with regards to access, adjacencies, and keying, and will be used as exhibits for City Schools Use Agreements.

The next scheduled site visit for both organizations will be on June 2, 2020 where multi-disciplinary teams will tour Mary E Rodman, and Walter P Carter.

MARY E. RODMAN - BCRP / COMMUNITY ACCESSIBLE AREAS

LEGEND

- ◆ ENTRY / EXIT
- ▶ EMERGENCY EGRESS
- ACCESSIBLE SPACE
- ACCESSIBLE CORRIDOR
- CAMERA
- ELECTRICAL CLOSET
- ⊘ LOCKABLE DOOR
- ⊘ SUGGESTED LOCKABLE DOOR
- SECURITY KEY PAD
- A-I PHONE
- ACCESS CONTROL CARD READER



○ FIRST FLOOR PLAN

The impact of COVID-19 on current plans is under review and consideration is being given to the following:

- Analyzing finish material selections to ensure surfaces can be easily cleaned and disinfected. These include seat fabrics, work surfaces, and walls finishes.
- Evaluating the need for automatic door openers/ sensors, and operable windows in all classrooms.
- Revisiting classroom furniture layouts to increase physical space between classroom occupants without compromising functionality; and reviewing classroom adjacencies, and interior walls for flexibility.
- Enquiring with the Health Dept re: Health Suites, to discuss possible changes to the State Requirements.

FURNITURE, FIXTURES & EQUIPMENT (FF&E) ASSET MANAGEMENT

- Appropriations approval was received from MSA in the amount of \$2.65-million to procure furniture packages for Mary E. Rodman, Walter P. Carter, and Medfield.
- Test-fit furniture layouts for Calverton, Govans, Harford Heights-Sharp Leadenhall, and James Mosher are complete pending final review, prior to being released for vendor bid and procurement.

TECHNOLOGY

The instructional classroom technology is now upgraded from the standard Epson projector to a 75” interactive touch panel screen with video conferencing software that allows teachers to support remote distance learning directly from the classroom. These will be installed in schools currently in design -- Northwood, Highlandtown, Montebello and Commodore John Rogers.

On May 5, 2020, City Schools selected Securinet and Aruba switches as its new video surveillance package solution in lieu of Interlogix, after being notified they were closing their Division at the end of 2019 and would only provide support to current products for one year thereafter. New specifications have been rolled out to all schools under construction.

Appropriations approval was received from MSA in the amount of \$1.06-million to procure end user instructional devices, including Chromebooks for Mary E. Rodman, Walter P. Carter and Medfield. Formal purchase orders have been issued to the vendors for purchase.

21ST CENTURY ACADEMIC PLANNING

Mary E Rodman is a 100% school project that does not require visioning at this time to determine a focus area. Instead the focus is on enhanced collaboration and support since it is currently an underperforming school focusing on a teacher support model along with increased family and community outreach. Medfield Elementary and Walter P Carter Elementary/Middle School both identified Science Technology Engineering Arts and Mathematics (STEAM) as the academic focus area for their schools. Both schools are creating a comprehensive work plan for implementation which will include summer planning of cross curricular STEAM projects, and ongoing training for staff.

Ongoing professional learning opportunities continue to occur through live webinars, focused on instructional technology tools and applications to support virtual learning. Planning continues for the Summer EdTech Institute that will occur August 2020, as well as three AU courses that have been submitted for potential online offerings in July 2020.

CURRENT SWING OCCUPANCY

As at June 2020, there are (9) nine schools in swing locations. Three schools will relocate in Summer 2020.

1. Mary E. Rodman will relocate from the West Baltimore Bldg., to their new building June 20 – 24, 2020.
2. Highlandtown will relocate to swing space at the SE Building June 22 – 26, 2020.
3. Montebello will relocate to swing space at the PDC Building August 3 – 7, 2020.

Coordination is also in process for two other re-locations Summer 2020:

- Curtis Bay (Middle school students only), will relocate to Bay Brook Elementary/Middle.
- Sarah M. Roach will close, and the students will merge with Mary E. Rodman.

WORKFORCE DEVELOPMENT/ BACKGROUND CHECKS

Pre-COVID-19 as at April 24, 2020: 7,066 fingerprinting/background clearances were performed.

- 6,747 - cleared
- 319 - not cleared

As at May 19, 2020: 311 paper applications have been accepted for workers through a “temporary work-around process” which allows for critical hires to proceed with working without a background check while the office is closed. When the office re-opens, services will be by appointment only. A web-based platform to schedule appointments has been customized and is being tested in preparation for the rollout.

COMPREHENSIVE MAINTENANCE PLAN HIGHLIGHTS

No new update.

21ST CENTURY STUDENT INTERNSHIP PROGRAM

The Program done in partnership with Urban Alliance (UA) is on hold due to the COVID-19 pandemic. UA will continue to provide virtual ongoing check-ins and professional development to students who completed the hiring process February/March 2020, through a “Transition to Worksite Plan”. This is part of UA’s commitment to ensure student interns have skills for a Post-COVID-19 workplace.

COMMUNITY ENGAGEMENT

The Engagement Team has completed the rescheduling of all community meetings from in-person to virtual. Several platforms were tested including Zoom, Facebook, GoToMeeting, and GoToWebinar, and the latter was selected. Based on feedback a few tweaks are being employed to improve the experience. Meetings have since occurred for several projects in design and construction. Canvassing was also done in the Govans community using flyers to prepare for the start of construction.

The team is currently working on the “Love Your School Campaign”, and the “Acts of Kindness Campaign” as merger activities for students at Mary E. Rodman and Sarah M. Roach, as well as Bay-Brook and Curtis Bay middle school students who are scheduled to merge SY 2020-2021. Other activities include Spirit weeks, and give-away collaborative backpacks, which also help to unify students from different schools.

Work continues the “**Walking School Bus Pilot**” for students at Mary E Rodman, in partnership with INSPIRE. It is designed to get communities to work together to get children to, or from school safely. Children who participate in the program will walk to/from school led by adult volunteers. The biggest concern is having a steady volunteer pool, and funding. We are working with other City School departments to find ways to fund this program based on similar programs in DC, Philadelphia, and New Jersey.

COMMUNICATIONS

A ribbon-cutting ceremony to celebrate the grand opening of Mary E Rodman is tentatively scheduled for August 26, 2020, from 3pm to 5pm. The date is being held on the calendars of principals, program partners, elected officials, and City Schools representatives. Alternate arrangements are also being made to host the event virtually, should schools not re-open in August 2020, due to the uncertainties of COVID-19.

