

City-City Schools Coordinating Committee Meeting on School Construction

April 15, 2020

Meeting Summary

1. Introductions

List of Attendees: Tisha Edwards (Mayor’s Office), Larry Flynn (MSA), Jamie Bridges (IAC), Michael Bayer (MDP), Chris Ryer (DOP), Cheryl Casciani (DOP), Mary Colleen Buettner (DOP), Chad Hayes (DOP), Kyle Leggs (DOP), Laurie Feinberg (DOP), Marshella Wallace (DOP), Reneè Stainrod (21st Century), Robin Smith (21st Century), Michael McBride (21st Century), Rachael Romano (21st Century), Ciara Harris (BCRP), Kate Brower (BCRP), Nikia Mack (DOT), Greg Gamble (City Schools), Blaine Lipski (City Schools)

2. Approved Minutes from January 15, 2020

3. Cooperative Use MOU Status: City Schools, BCRP

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <ul style="list-style-type: none"> • BCRP completed license agreement for all the 21st Century Schools that are currently operating as of Jan 2020. • City Schools now issues a permit at each school to BCRP for use of the spaces until an overall MOU is completed. The permit is a way to allow BCRP to use the spaces as quickly as possible. • City Schools and the City are working on MOU for all schools not just 21st Century Schools. | <ul style="list-style-type: none"> • DOP is meeting with BCRP on status of all at their monthly interdepartmental coordinating meetings. • City Schools and BCRP will update on progress at July meeting. |

4. Planning & Design Coordination: DOT, DOP, City Schools, MSA

a. Pedestrian Safety

***Michael McBride of 21st Century Schools requested ADA ramps to be listed as ADA Curb Ramps.**

*** As of this meeting most of DOT’s construction work is on pause due to COVID-19.**

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>REACH/Lake Clifton Park: traffic/safety on Harford Road</p> <ul style="list-style-type: none"> • DOT sent a few options to 21st Century Schools and principal at REACH and are waiting on feedback from both. • 21st Century Schools said they sent a response to DOT. DOT representative did not see it and was checking on response. | <ul style="list-style-type: none"> • DOT is checking to see what was sent as a response by 21st Century Schools and will follow-up. • DOT and 21st Century will provide a progress update at July meeting. |
| <p>Calvin Rodwell: Hillsdale & Maine crosswalk</p> <ul style="list-style-type: none"> • DOT discussed moving crosswalk from corner of Maine and Hillsdale to Hillsdale and entrance of shopping center. For this move to happen, there needs to be some other changes in the area such as updating crosswalks, creating ADA curb ramps at the shopping center and signage in area. | <ul style="list-style-type: none"> • Depending on the status of COVID-19, DOT may or may not be able to start this work by July meeting. |

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| <p>John Ruhrah: ADA Curb Ramps, crosswalk at school</p> <ul style="list-style-type: none"> • DOT inspectors have surveyed several ramps that were not completed during the reconstruction and they have committed to installing or updating. | <ul style="list-style-type: none"> • Depending on the status of COVID-19, DOT may or may not be able to start this work by July meeting. |
| <p>Mary E. Rodman: distance/safety for Sarah Roach students</p> <ul style="list-style-type: none"> • 21st Century Schools stated that they are planning on a walking school bus pilot program for the Sarah Roach Program. Additionally, they are working with the Office of New Initiatives (ONI) on a safe passage program where volunteers are stationed at critical points and not walking alongside the students like walking school bus volunteers will be doing. • DOP shared that they are working on identifying the primary walking routes for students and asked 21st Century Schools if they have identified pick up points for the walking school bus. • 21st Century has not received data from city schools but once they do, they will review and update DOP on those stops. | <ul style="list-style-type: none"> • 21st Century will keep DOP in the loop on the creation of their walking school bus and safe passage program. • DOP will share and ask for feedback from 21st Century on the Primary Walking Route improvements INSPIRE will be funding in the ¼ mile of Mary E. Rodman. • Progress updates will be provided at July meeting. |
| <p>Harford Heights: non-optimal pedestrian access during construction</p> <ul style="list-style-type: none"> • MSA stated that all parties have had a meeting and most issues were resolved. The students will be using the alley as walkway and not the path. The cost for improvements will be split between MSA and DOT. | <ul style="list-style-type: none"> • DOP, 21st Century, MSA and DOT will continue to work together to assess and address pedestrian safety solutions. DOP will share chart that was created from previous site meeting. • Progress update will be provided at July meeting. |

b. MOU for Constructing ADA Ramps and Crosswalks outside of Project Limits

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>MOU Meeting</p> <ul style="list-style-type: none"> • DOP updated that there was a call a few weeks ago to have MSA do this work during the construction process. There were two follow-up items from the phone call between MSA, DOP, DOT, 21st Century, the Mayor’s Office and City Law: <ol style="list-style-type: none"> 1) Chris Ryer, Hana Rose Kondratyuk and Larry Flynn would review the MOU for Calverton to use as base for potential use for this MOU. 2) DOP is to produce list of schools that have been finished and show how those completed have been handled. | <ul style="list-style-type: none"> • All parties will continue to work together on follow-up items from MOU meeting. • Progress update will be provided at July meeting. |

5. Planning & Design Coordination: BCRP, DOP, City Schools, MSA

a. Discussion of any impacts to the schedule due to COVID-19.

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <ul style="list-style-type: none"> • MSA reported no impacts on the construction schedule. Construction is proceeding and contractors | |

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| <p>are taking precautions. Design of Montebello moving forward.</p> <ul style="list-style-type: none"> Feasibility studies have begun for the next phase of construction that will focus on high schools. Design Collective and Samaha have been chosen for Frederick Douglass. The architects for the feasibility study of City College will be selected next. The selection will be announced after the MSA Board Meeting the first Tuesday in May. | |
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b. Close out items

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>1) Subdivision interest: Medfield, Walter P. Carter, and Calverton</p> <ul style="list-style-type: none"> BCRP is not interested in subdivision and will not move forward. | <ul style="list-style-type: none"> Issue closed. Remove from list. |
| <p>2) Northwood Basketball Courts</p> <ul style="list-style-type: none"> 21st Century Schools surveyed the community and the full court was the preferred option over a half court. There was continued discussion around who would manage the court and who would be responsible for the court when school is not in session. The court will be under City Schools, so there needs to be an agreement worked out for use of the court. | <ul style="list-style-type: none"> BCRP, 21st Century Schools, and City Schools are checking on the overall status of the MOU. They will follow-up on BCRP ability to use the court at the July meeting. |
| <p>3) Walter P. Carter pool</p> <ul style="list-style-type: none"> BCRP is still putting together their list of on-call consultants in order to move forward with design. Approval is anticipated in the next few weeks. | <ul style="list-style-type: none"> BCRP will update on progress of design at July meeting. |

6. Design Issues

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>a. Parking Walter P. Carter: offsite parking options</p> <ul style="list-style-type: none"> 21st Century Schools has worked out relationship with nearby church for parking. DOP has asked how many spots are provided by the lot. | <ul style="list-style-type: none"> 21st Century School to follow-up with how many spots are being provided at the church and their plan. |
| <p>Mary E. Rodman: parking</p> <ul style="list-style-type: none"> 21st Century Schools reported that parking behind the recreation center did not go through so there are no parking solutions for the school. They also stated that the site is land locked, so the parking issue will not be solved through the 21st Century program. DOP has surveyed the community to see if there is interest in converting the streets to one way to accommodate angle parking and they are not supportive of the idea. | <ul style="list-style-type: none"> DOP will follow-up with the parking authority to evaluate signage and evaluate the need for street sweeping twice a week which creates parking restrictions. The survey will most likely have to wait until school is re-open so there can be a proper evaluation regarding the demand and need for parking. |

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>b.Design Process Post SPRC/UDAAP value engineering: process for decisions</p> <ul style="list-style-type: none"> MSA proposed restoring the previous process of reviewing feasibility studies and taking preliminary recommendations at a coordinating meeting with all the appropriate city agencies present to receive feedback on the feasibility studies for high schools. DOP asked 21st Century Schools about the need to have close-out meetings after UDAAP and SPRC. | <ul style="list-style-type: none"> MSA will restart the feasibility review meetings with the Frederick Douglass feasibility study and set up a meeting with DOP. 21st Century Schools will set up two meetings, one at 50% and then a second meeting before EAP approval. DOP will take the lead on coordinating the city agencies and contacting those who need to be present at the feasibility review meetings. 21st Century Schools will follow-up with DOP about setting up close-out meetings for UDAAP and SPRC. Michael McBride will map out the process for DOP and send out an email to update DOP. |
| <p>Design process and public review: understanding involvement of schools and agencies</p> <ul style="list-style-type: none"> DOP asked 21st Century to share process for engagement. 21st Century Schools will still be holding meetings and are converting them to virtual community meetings. They will work on outreach through the school principals and community associations. | <ul style="list-style-type: none"> 21st Century schools will share all meetings with the DOP INSPIRE team who will share with the appropriate district planners. |

7.Commodore John Rodgers

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>a. Weinberg letter</p> <ul style="list-style-type: none"> Tisha Edwards reported that she has talked to Weinberg directly and City Schools is keeping Weinberg informed of the process. | <ul style="list-style-type: none"> City Schools will share an update regarding the early childhood center. |
| <p>b. Feasibility Update: April 2020 meeting-any updates</p> <ul style="list-style-type: none"> MSA reported that only doing an addition and updating the HVAC system was too expensive. The decision has been made for a complete building renovation. Another round of feasibility studies will be complete that look at all the various options to modernize the school including a complete demolition and rebuild. The budget is \$40 million. | <ul style="list-style-type: none"> MSA will provide an updated schedule for Commodore John Rodgers and bring the new feasibility studies to the feasibility review meetings that MSA and DOP are setting up. Update on the remaining buildings in the program will be provided by 21st Century Schools. |

8.Construction Schedule Questions (see Year 1 and Year 2 At-a-Glance)

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>Any impacts due to COVID-19?</p> <ul style="list-style-type: none"> The current construction schedule was distributed. MSA and 21st Century Schools shared that there has | |

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| been no impact, and everything is moving forward as planned. | |
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9. Community Engagement in general and during COVID-19 – Coordinating/Collaborating/Informing – 21st Century, DOP, BCRP

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>21st Century Outreach Schedule</p> <ul style="list-style-type: none"> 21st Century shared that they are currently working on setting up virtual meetings for merging schools. INSPIRE shared that they are working with on determining the primary walking routes for Mary E. Rodman, Walter P. Carter and Medfield. | <ul style="list-style-type: none"> INSPIRE and 21st Century Schools will keep each other informed of their upcoming outreach efforts. |

10. Updates

| <i>Discussion</i> | <i>Follow-up Task</i> |
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| <p>a. 21st Century Portfolio Building Tour & Lessons Learned Review/ Recap</p> <ul style="list-style-type: none"> Tisha Edwards shared that this continues to be viewed as important as we move forward and begin to plan for the next stage of construction. The September dates were shared, and everyone agreed that the first two weeks of October 2020 would be a better option pending COVID-19 impacts on schools re-opening and the General Assembly. | <ul style="list-style-type: none"> DOP will coordinate an October meeting date and will update on progress at the July meeting. |
| <p>b. Surplus school buildings outlook: charter school applications</p> <ul style="list-style-type: none"> DOP shared that there has been ongoing activity and discussions with HCD about the disposition process and RFPs. Grove Park and Gilmor have been surplus and there are charter schools that are interested in occupying the schools. | <ul style="list-style-type: none"> The Mayor’s Office is checking if there are open bonds on the schools and will be completing the due diligence to assure that the organizations have the financial capability. DOP will follow-up with the Mayor’s Office and City Schools about the potential for lease agreements especially at Gilmor so the Recreation center can remain open. |
| <p>c. Upcoming Events</p> <ul style="list-style-type: none"> 21st Century Schools shared that they are starting to plan for a Ribbon Cutting event at Mary E. Rodman. The preliminary date is set for Wednesday, Aug 26 from 3-5pm. | |
| <p>Miscellaneous Updates DOP asked for an update on Cross Country</p> <ul style="list-style-type: none"> MSA reported that they are meeting with City Schools to move forward on construction because the issue was settled with DOP related to the 500-year-old flood plain. MSA stated that it is not an issue because MSA does not need to get permits for their work permits. | <ul style="list-style-type: none"> MSA will provide an update on the schedule for construction at the July meeting. |

Next Scheduled Coordinating Committee Meeting: July 15, 2020 at 9:00 a.m.