

Meeting Summary
City-BCPS Coordinating Committee Meeting on School Construction
October 18, 2017

Attendees: Jennifer Leonard (DOP), Maureen Gershberg (City Schools), Cheri Vincent (City Schools), Lara Simon (City-Law), Stefan Waters (MOIT), Victor Tervalá (City-Law), Sara Paraniáam (DOP), Tracey Estep (BCRP), Kate Brower (BCRP), Mary Colleen Buettner (DOP), Tony Scott (Mayor's Office), Laurie Feinberg (DOP), Tom Stosur (DOP), Nicole Olcese (ACLU)

1. Follow-up items from July 19

- a. Cheri Vincent to set up meeting with City Schools, DOP, and BCRP as soon as team selected for Fairmount Harford. *Completed*
- b. Jessica will send to DOP:
 - i. Review package for Harford Heights/Sharp Leadenhall.
 - ii. Govans 95% feasibility package.
- c. Schools to set up meeting with DOP to review Montebello 50% feasibility. *Scheduled*
- d. Mignon to send DOP list of big-ticket school/city property issues that was shared with Karen Stokes and Council President Young for "SWAT-team" expedition. *Completed*
- e. Jessica Clark will send school design files through Sharefile to Kate Brower.
- f. City Schools will schedule meeting with DOP re: Harford Heights/Sharp Leadenhall design issues – schedule with Laurie.
Put on agenda for the meeting set up at the end of the month
- g. Joe Mayzck to find out if fence issue at Cherry Hill has been resolved (open campus vs. separating school and rec space) – let DOP and BCPS know.

2. Status Reports

a. Feasibility & Design Status – BCPS/MSA

- **Year 1/Year 2**
See Process Coordination Meeting Minutes and Meeting Updates (email attachment)
- **Portfolio Review**
Partner MOU letter updates to go out by end of month; Portfolio recommendations in November; Board votes in December
- **Outstanding design issues**
 - Patterson: MSA/Schools talk with MTA to coordinate around BaltimoreLink and bus stops/bus pads on Kane Street. Will get an update on construction and opening in March 2018.
 - Walter P. Carter: Pool conversation – plans being looked at again; Schools received feedback that parking on site is too limited
 - John Rurah: DOP suggested doing some preliminary site plan review due to conflicts around the school. Important to look at options sooner than later. Use an upcoming SPRC meeting to do this informally.

b. Swing Space

Arlington to Garrison; Cross Country to Northwestern; Bay Brook possibly to Carter G. Woodson (not final)

c. Status of Cooperative Use Spaces for Phase 1 Schools – See #3

d. Status of Fiber Connection

- Joe Carella no longer with MOIT – Stefan Waters and Victor Tervalva working on this. City providing free conduit use to schools for 20 years. November deadline for e-rate grant, which would pay for 90% of construction.
- Schools CIO (Dr. Thompson) is Schools counterpart for now.
- DOP will share most recent school construction list

3. Present Final MOU for Cooperative Use Spaces – City Schools/BCRP

- Schools and BCRP Director Moore are scheduled to meet regularly
- Fort Worthington/Frederick
 - Fort Worthington and Frederick: No licensing agreement yet; Schools proposed a 60-day temporary agreement.
 - Nothing at FES; Informally in FW, but not enough space with BCRP program, or with Y of MD program (which operates 4 days/week)
 - Concerns include BCRP payments vs. other partners, custodial services, etc.
 - New Schools attorney who wants to change MOU language.
 - Meeting scheduled with Hannah Rose and Joanna Levin
 - Concern that this isn't working over two months into school year, and more schools will be opening in January.

4. Planning and Design Coordination – DOP/BCPS/BCRP

- DOP observations from opened schools
 - DOP looking at what's been successful or challenging at first two schools. Will follow-up with Mignon and circulate list to BCRP.
 - DOP suggested a focus group with multiple principals

5. Various Updates:

a. Surplus School Buildings and Disposition Process

- Surplus Schools Task Force has reconvened. Mayor Pugh is receiving inventory assessment; Task Force will be meeting with communities, launching its web site, and holding monthly meetings.

b. Maryland Historic Trust Updates

- MHT will likely want to review Northwood, along with Montebello.

c. INSPIRE Update and Agency Follow-up

- Robert Poole adopted; Pimlico and Forest Park + Calvin Rodwell will be presented to Planning Commission in November; Patterson and Arlington in early 2018.
- Bay Brook aiming to launch in November. Include BCRP (Tracey and Kate).
- DOT prepping for sidewalks and ped safety for Dorothy I Height and Lyndhurst.
- Received state Safe Routes to School grant for enhanced work around Pimlico.
- Patterson – Bayview project likely to be something in Joseph Lee Park – will loop in BCRP before surveying the community.

6. Other Issues/Announcements

- Schools Rezoning Study is being completed. It's available online.

7. Review Follow-up Items

- New
 - Jen Leonard send Process Coordination Minutes and Updates as update to feasibility and design status.
 - MSA/Schools talk with MTA to coordinate around BaltimoreLink and bus stops/bus pads on Kane Street – Patterson HS.
 - DOP send Stefan Waters and Victor Tervala most recent school construction list.
 - Schools/BCRP to finalize MOU for Fort Worthington and Frederick.
 - Sara Paranilam to send Mignon and BCRP DOP list of observations from opened schools.
- Carry-over
 - Jessica will send to DOP:
 - Review package for Harford Heights/Sharp Leadenhall.
 - Govans 95% feasibility package.
 - Jessica Clark will send school design files through Sharefile to Kate Brower.

**Next Scheduled Coordinating Committee Meeting
January 17, 2018 at 9:00 a.m.**