

**Baltimore City Public School Construction Program
Executive Committee Meeting Minutes
Open Session**

**Wednesday, March 7, 2018 2:00 p.m. – 3:00 p.m.
Baltimore City Public Schools - 200 E. North Avenue - 1st Floor Board Room
Chair: Gary McGuigan
Senior Vice President, Maryland Stadium Authority**

MEETING MINUTES

ATTENDEES

David Raith	Donald Peart
Eric Johnson	Cindy Smith
Larry Flynn	Dawn Asbury
Gary McGuigan, Chair	MacKenzie Garvin
Robert Gorrell	Lynette K. Williams
Jaime Bridges	Gena Sedano
Elliott Schoen	Lakisha Williams
Cheri Vincent	

APPROVALS

Gary McGuigan, Senior Vice President of the Maryland Stadium Authority called the meeting to order at 2:11 p.m. and asked for a motion to approve the minutes from the December 6, 2017 meeting.

- Motion made and seconded; the minutes were approved.
- The agenda and handouts from the March 7, 2018 meeting are attached.

EAP Project Approval Notices – Interim approvals for:

- Govans Elementary
- Medfield Heights Elementary
- Fairmount-Harford Building

INFORMATIONAL

Open Session Agenda March 7, 2018

REPORTING

IAC Report – Jamie Bridges, Interagency Committee

See attached item, page 5

- John Ruhrah SD package received and responded on March 6, 2018.
- Bay Brook DD package received on March 1, 2018.
- IAC approved EAP submissions of Govans Elementary and Medfield Heights Elementary.
- Q&A: None

Coordinating Committee Report

No report for this meeting

STAT Committee – Eric Johnson, Maryland Stadium Authority

See attached item, page 7

- STAT Committee Update, February 23, 2018.
- Quarterly reviews of major projects for remaining Year 1 and all Year 2.
- Tracking at 0.7% for contract change orders.
- Q&A: Tracking \$134 million committed on MBE subcontracts.

Collaborative Group Report – MacKenzie Garvin, City of Baltimore

See attached items, page 11

- MOED Report, February 28, 2018
- Recruitment report does not reflect local hiring.
- Q&A: No questions.

Financial Report – David Raith, Maryland Stadium Authority

See attached item, page 12

- MSA Baltimore City Public Schools Construction and Revitalization Financial Reporting, for the quarter ending December 31, 2017.
- Q&A: Is there a list of which projects have been funded with the bonds sold? David to provide detailed list to IAC's Robert Gorrell.

MSA Report – Larry Flynn, Maryland Stadium Authority

See attached item, page 26

- Current projects.
- Govans Elementary & Medfield Heights Elementary approved by MSA Board and on BPW Agenda for March 21, 2018.
- Q&A: Discussion regarding timing and forecast of when schools are sent to the IAC for approval.

City Schools Report – Cheri Vincent, Baltimore City Public Schools

See attached item, page 28

- Staff updates
- Status of Plan Year 2 correction: Walter P. Carter Elementary/Middle is in final design.
- Q&A: 1. Post occupancy evaluation: A meeting will be scheduled with all parties. IAC requested a standard template be developed to compare one school to another for CMMS metrics. City Schools can provide once input from all has been received.

DISCUSSION

Annual Report is complete. Currently on City School's Agenda for City Schools Board on March 13, 2018.

Upcoming Events

- Opening for Dorothy I Heights Elementary – Scheduled for March 17, 2018. Invitation going out now.
- Lyndhurst Elementary/Middle – March 24, 2018 Opening date will not work. Needs to be rescheduled.
- Public Annual Meetings – A meeting has not yet been scheduled.

Program Management Updates

- None to report.

Additional comments/questions

- Cheri Vincent, who is representing City Schools, was introduced as the Interim Executive Director.

Adjourn

- The meeting adjourned at 2:52 PM.

**Baltimore City Public School Construction Program
MOU Executive Committee Meeting
Open Session**

Wednesday, March 7, 2018 | 2:00 PM
200 North Avenue, Baltimore MD
1st Floor Board Room

Chair: Michael Frenz,
Executive Director, Maryland Stadium Authority

AGENDA

Approvals/Notices

- Minutes, December 6, 2017 Michael Frenz, MSA
- Interim EAP Project Approvals Michael Frenz, MSA

Reporting

- IAC Report..... Robert Gorrell, IAC
- STAT Committee..... Eric Johnson, MSA
- Collaborative Group..... MacKenzie Garvin, City
- Financial Report..... David Raith, MSA
- MSA Report..... Larry Flynn, MSA
- City Schools Report..... Cheri Vincent, City Schools

Discussion

- Annual Report..... All
- Upcoming Events All
- Program Management Comments/Updates All
- Q&A All
- Meeting Adjourn Michael Frenz

Next Executive Committee Meeting: 6/6/18



LARRY HOGAN
GOVERNOR

STATE OF MARYLAND
PUBLIC SCHOOL CONSTRUCTION PROGRAM
200 W. BALTIMORE STREET
BALTIMORE, MARYLAND 21201
410-767-0617

INTERAGENCY COMMITTEE ON SCHOOL CONSTRUCTION

ROBERT A. GORRELL
EXECUTIVE DIRECTOR

KAREN SALMON, Ph.D.
CHAIRPERSON

IAC REPORT TO THE EXECUTIVE COMMITTEE

MARCH 7, 2018

MOU §1 – ROLES, RIGHTS, AND RESPONSIBILITIES

Based on staff work with Partners to develop content for the 2017 Annual Report, IAC recommends, in addition to utilization, that the document track gross square foot (GSF), GSF/student and average age/square foot from year to year for the entire City Schools portfolio. An indication of FTEs associated maintenance, custodial and grounds should be developed (to represent both staff and contract work) and tracked relative not just to prior and projected values, but also to accepted standard benchmarks such as those published by the Association of Physical Plant Administrators (AAPA) that track FTEs per unit of asset. These metrics relate to the overall cost of ownership, and can be compared with the overall FM&O budget. IAC also recommends, in order to be most transparent, that the overall FM&O budget is broken down to show lines for each of the cost centers associated with the program, and tracked from year to year.

Further, IAC recommends that the production schedule for the annual report be revised to deliver a draft on November 1, and a final technical draft (in need of only final edits) on December 15.

MOU §2 - EDUCATIONAL SPECIFICATIONS, FEASIBILITY STUDIES, AND DESIGN REVIEWS

1. Staff received one SD packages for:
 - a. Calvin Rodwell on 12-08-17 for review and comment, and responded on 01-09-18.
 - b. Bay Brook on 12-14-17 for review and comment, and responded on 01-05-18.
 - c. John Ruhrah on 02-22-18 for review and comment, and responded on 03-06-18.
2. Staff received DD packages for:
 - a. Bay Brook on 03-01-18 for review and comment.

MOU §4 - IAC AND BPW APPROVALS

1. IAC approved EAP submissions for:
 - a. Fairmount-Harford on 02-14-18.
 - b. Govans on 02-14-18 WITH THE EXPECTATION THAT STRONG EFFORT WILL BE EXPENDED TO REDUCE THE AREA TO 92,183 GROSS SQUARE FEET OR LESS.
 - c. Medfield Heights on 02-14-2018 WITH THE EXPECTATION THAT FUTURE REZONING TO ALLEVIATE OVERCROWDING IS PART OF THE JUSTIFICATION FOR THIS FACILITY AND WILL BE SERIOUSLY PURSUED.

Even while staff continues to evaluate the state of the practice, and work with LEAs across the state

to determine the most appropriate size (in GSF/student) for schools in Maryland, and even while IAC understands school construction is not and will never be one-size-fits all; IAC believes that Govans and Medfield Heights might be oversized — based on GSF / forecasted student enrollment as opposed to GSF / maximum student capacity. IAC also notes that even if actual student enrollment were to approach maximum student capacity at both schools, there might not be an overall increase in city-wide utilization — which is a shared goal of the Partners.

Submitted by Robert Gorrell
Executive Director, Public School Construction Program

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
March 7, 2018

STAT Committee Update

Current:

- Meeting held February 23, 2018.
- Status of contracts and inclusion commitments to date attached.
 - \$400.5 million in contracts, with a current total MBE spend commitment of 34% totaling \$134 million
 - Two hundred fifty-seven (257) new local hire commitments currently for nine (9) projects completed/under construction
 - Contract change orders for projects currently at 0.7%
- Next meeting currently being scheduled for week of May 21, 2018.

Project Number & Contract No.	Project Name	Vendor	Original Contract Amount	MBE Contract Goal	MBE Contract Commitment	MBE Contract Participation	MBE Total Participation (spend)	MBE Total Commitment (spend)
YEAR 1 SCHOOLS								
21st CENTURY SCHOOL BUILDINGS PROGRAM								
BCS-001	Program Manager Services	City School Partners	\$ 6,257,816.30	29.00%	29.00%	\$ 1,814,766.73	\$ 1,814,766.73	29.00%
BCS-002	LEED/Green Building Consulting Services	Lorax Partners	\$ 905,358.00	10.00%	11.18%	\$ 101,219.02	\$ 101,219.02	11.18%
BCS-024	Code Consultant - Year 1	Institute for Building Technology & Safety	\$ 924,934.73	10.00%	11.00%	\$ 101,742.82	\$ 101,742.82	11.00%
BCS-049	Risk Management Consulting Services	Bickmore Corporation	\$ 672,954.00	0.00%	0.00%	\$ -	\$ -	0.00%
N/A	Oce Color Wave 300 Wide Format Printer	Cannon	\$ 36,732.00	0.00%	0.00%	\$ -	\$ -	0.00%
BCS-057	OCIP - Insurance Brokerage and Administration Services	Alliant Insurance Services, Inc.	\$ 11,983,398.00	20.00%	20.00%	\$ 2,396,679.60	\$ 2,396,679.60	20.00%
ARLINGTON								
BCS-026	A/E - Arlington	Design Collective	\$ 1,731,984.00	29.00%	29.20%	\$ 505,739.33	\$ 505,739.33	29.20%
BCS-025	CM - Preconstruction - Arlington	Dustin Construction	\$ 117,253.50	29.00%	29.43%	\$ 34,507.71	\$ 34,507.71	29.43%
BCS-058	Commissioning Agent - Arlington	Kibart, Inc.	\$ 89,815.95	10.00%	14.00%	\$ 12,574.23	\$ 12,574.23	14.00%
ARUNDEL								
BCS-020	A/E - Arundel	GWWO, Inc./Architects	\$ 1,878,800.00	29.00%	29.00%	\$ 544,852.00	\$ 544,852.00	29.00%
BCS-021	CM - Arundel	MCN Build/Southway Builders JV	\$ 85,274.00	29.00%	29.00%	\$ 24,729.46	\$ 24,729.46	29.00%
021-A1	Arundel GMP Amendment	MCN Build/Southway Builders JV	\$ 36,859,523.00	30.00%	36.18%	\$ 13,335,775.42	\$ 13,335,775.42	36.18%
IT/AV Amendment			\$ 1,604,389.00					
BCS-029	Commissioning Agent - Arundel	RMF Engineering	\$ 110,942.00	10.00%	18.00%	\$ 19,969.56	\$ 19,969.56	18.00%
BCS-053	Arundel - T & I	Specialized Engineering	\$ 69,906.00	10.00%	10.00%	\$ 6,990.60	\$ 6,990.60	10.00%
	Bill of Materials - FFE - Arundel	School Specialty, Inc.	\$ 967,769.31	10.00%	15.00%	\$ 145,165.40	\$ 145,165.40	15.00%
CHERRY HILL								
BCS-018	A/E - Cherry Hill EM School	JRS Architects, Inc.**	\$ 1,930,840.00	29.00%	30.24%	\$ 583,886.02	\$ 1,930,840.00	100.00%
BCS-019	CM - Cherry Hill EM School	HESS Construction + Engineering	\$ 107,661.10	29.00%	29.25%	\$ 31,490.87	\$ 31,490.87	29.25%
019-A1-A2	Cherry Hill EM School GMP Amendment Total	HESS Construction + Engineering	\$ 42,085,788.00	30.00%	33.55%	\$ 14,119,781.87	\$ 14,119,781.87	33.55%
BCS-030	Commissioning Agent - Cherry Hill	Advanced Building Performance (ABP)**	\$ 101,945.25	10.00%	10.00%	\$ 10,194.53	\$ 10,194.53	10.00%
BCS-050	Swing Space Reno. - Cherry Hill	Tito Contractors, Inc. **	\$ 757,361.00	0.00%	0.00%	\$ -	\$ 757,361.00	100.00%
BCS-048	Moving & Relocation Svcs. - Cherry Hill	District Moving Companies, Inc.	\$ 89,197.50	0.00%	0.00%	\$ -	\$ -	0.00%
BCS-060	Cherry Hill EM School- T & I	ECS Mid-Atlantic, LLC	\$ 126,845.00	10.00%	10.00%	\$ 12,684.50	\$ 12,684.50	10.00%
FOREST PARK								
BCS-022	A/E -Forest Park HS	Smolen Emr Ilkovitch (SEI) Architects	\$ 2,638,274.00	29.00%	29.01%	\$ 765,363.29	\$ 765,363.29	29.01%
BCS-023	CM -Forest Park HS	HESS Construction + Engineering	\$ 112,991.80	29.00%	29.11%	\$ 32,891.91	\$ 32,891.91	29.11%
023-A1	Forest Park HS GMP Amendment	HESS Construction + Engineering	\$ 56,193,983.00	30.00%	33.79%	\$ 18,987,946.86	\$ 18,987,946.86	33.79%
BCS-031	Commissioning Agent - Forest Park	Advanced Building Performance (ABP)**	\$ 100,288.65	10.00%	10.00%	\$ 10,028.87	\$ 10,028.87	10.00%
BCS-052	Swing Space Reno. - Forest Park	Tito Contractors, Inc.**	\$ 724,120.00	0.00%	0.00%	\$ -	\$ 724,120.00	100.00%
BCS-047	Moving & Relocation Svcs. - Forest Park	Walters Relocations, Inc.**	\$ 114,306.15	0.00%	0.00%	\$ -	\$ 114,306.15	100.00%
BCS-061	Forest Park HS- T & I	Hillis-Carnes Engineering Associates, Inc.	\$ 86,526.00	10.00%	10.00%	\$ 8,652.60	\$ 8,652.60	10.00%
	Bill of Materials - FFE - Forest Park	Douron, Inc.	\$ 1,102,150.82	10.00%	10.00%	\$ 110,215.08		
FREDERICK								
BCS-004	A/E - Frederick Elementary	USA Architects Planners + Interior Designers (USA)	\$ 1,527,000.00	29.00%	31.00%	\$ 473,370.00	\$ 473,370.00	31.00%
BCS-008	CM Services - Preconstruction - Frederick	Gilbane Building Company	\$ 118,323.00	29.00%	29.00%	\$ 34,313.67	\$ 34,313.67	29.00%
004-A1-A2	Frederick GMP Amendment Total	Gilbane Building Company	\$ 25,135,322.00	32.00%	31.87%	\$ 8,010,627.12	\$ 8,010,627.12	31.87%
BCS-007	Commissioning Agent - Frederick	Reynolds Consulting Engineers	\$ 68,383.00	10.00%	10.00%	\$ 6,838.30	\$ 6,838.30	10.00%
BCS-032	Frederick - T & I	Froehling & Robertson, Inc.	\$ 95,030.40	10.00%	12.00%	\$ 11,403.65	\$ 11,403.65	12.00%
BCS-062	Frederick - Design, Furnish, and Install AV, Network, & Telecom	Plexus Installations, Inc. dba Plexus Group (SBR)**	\$ 1,965,356.87	15.00%	15.00%	\$ 294,803.53	\$ 1,965,356.87	100.00%
BCS-065	Moving & Relocation Svcs. - Frederick	District Moving Companies, Inc.	\$ 26,411.00	0.00%	0.00%	\$ -	\$ -	0.00%

Project Number & Contract No.	Project Name	Vendor	Original Contract Amount	MBE Contract Goal	MBE Contract Commitment	MBE Contract Participation	MBE Total Participation (spend)	MBE Total Commitment (spend)
YEAR 2 SCHOOLS								
21st CENTURY SCHOOL BUILDINGS PROGRAM								
BCS-02-100	Code Consultant - Year 2	Institute for Building Technology & Safety	\$ 1,528,504.00	10.00%	10.00%	\$ 152,850.40	\$ 152,850.40	10.00%
BCS-02-110-ESP	Instructional Technology & Telecommunication Design Consultant	Educational Systems Planning	\$ 1,500,000.00	0.00%	0.00%	\$ -	\$ -	0.00%
BCS-02-110-JMT		Johnson, Mirmiran & Thompson (JMT)						
BCS-02-110-MGAC		Mark G. Anderson Consultants (MGAC)						
FEASIBILITY STUDIES								
BCS-201	FS - Medfield Heights Elementary School	Mimar McKissack**	\$ 40,477.00	29.00%	40.47%	\$ 16,381.04	\$ 40,477.00	100.00%
BCS-202	FS - Cross Country	Design Collective (DCI)	\$ 47,500.00	29.00%	35.80%	\$ 17,005.00	\$ 17,005.00	35.80%
BCS-203	FS - John Ruhrah	Design Collective (DCI)	\$ 45,500.00	29.00%	35.70%	\$ 16,243.50	\$ 16,243.50	35.70%
BCS-204	FS - Calvin M. Rodwell	Design Collective (DCI)	\$ 46,500.00	29.00%	36.15%	\$ 16,809.75	\$ 16,809.75	36.15%
BCS-205	FS - Govans	Crabtree, Rorbaugh & Associates Architects	\$ 61,291.00	29.00%	36.79%	\$ 22,548.96	\$ 22,548.96	36.79%
BCS-206	FS - Bay Brook	JRS Architects**	\$ 57,000.00	29.00%	31.50%	\$ 17,955.00	\$ 57,000.00	100.00%
BCS-207	FS - Calverton	JRS Architects**	\$ 57,000.00	29.00%	31.50%	\$ 17,955.00	\$ 57,000.00	100.00%
BCS-208	FS - Walter P. Carter	Penza Bailey/Newman JV	\$ 53,349.46	29.00%	51.40%	\$ 27,421.62	\$ 27,421.62	51.40%
BCS-209	FS - Harford Heights Elementary School	Grimm + Parker Architects	\$ 62,648.30	29.00%	39.94%	\$ 25,021.73	\$ 25,021.73	39.94%
BCS-210	FS - Montebello	Thomas, Marks Architects**	\$ 58,830.53	29.00%	49.20%	\$ 28,944.62	\$ 58,830.53	100.00%
BCS-211	FS - Mary Rodman	Stantec Architecture	\$ 54,793.60	29.00%	52.00%	\$ 28,492.67	\$ 28,492.67	52.00%
BCS-214	FS - James Mosher	Colimore Architects, Inc.	\$ 66,555.00	29.00%	44.00%	\$ 29,284.20	\$ 29,284.20	44.00%
BCS-212	FS - Northwood	RRMM Architects, PC	\$ 70,881.80	29.00%	36.00%	\$ 25,517.45	\$ 25,517.45	36.00%
BCS-213	FS - Robert W. Coleman	RRMM Architects, PC	\$ 62,242.60	29.00%	32.00%	\$ 19,917.63	\$ 19,917.63	32.00%
BCS-215	FS - Highlandtown Elementary/Middle	GWWO, Inc./Architects	\$ 62,358.00	29.00%	34.60%	\$ 21,575.87	\$ 21,575.87	34.60%
BCS-216	FS - Commodore John Rodgers Elementary/Middle	GWWO, Inc./Architects	\$ 62,358.00	29.00%	34.60%	\$ 21,575.87	\$ 21,575.87	34.60%
BAY-BROOK ELEMENTARY/MIDDLE								
BCS-02-004-AE	AE - Bay-Brook E/M	Crabtree, Rorbaugh & Associates	\$ 2,129,417.00	31.00%	31.10%	\$ 662,248.69	\$ 662,248.69	31.10%
BCS-02-004-CM	CM - Pre-Construction - Bay-Brook E/M	CAM Construction	\$ 90,522.00	29.00%	30.00%	\$ 27,156.60	\$ 27,156.60	30.00%
BCS-02-004-CX	CX - Bay-Brook E/M	Setty & Associates Intl.**	\$ 89,697.50	10.00%	10.00%	\$ 8,969.75	\$ 89,697.00	100.00%
CALVIN M. RODWELL ELEMENTARY/MIDDLE								
BCS-02-003-AE	AE - Calvin M. Rodwell E/M	Design Collective, Inc. + Samaha Assoc., PC JV	\$ 1,679,673.88	31.00%	31.20%	\$ 524,058.25	\$ 524,058.25	31.20%
BCS-02-003-CM	CM - Pre-Construction - Calvin M. Rodwell E/M	Skanska USA Building, Inc.	\$ 75,525.75	29.00%	29.00%	\$ 21,902.47	\$ 21,902.47	29.00%
BCS-02-003-CX	CX - Calvin M. Rodwell E/M	Setty & Associates Intl.**	\$ 89,697.50	10.00%	10.00%	\$ 8,969.75	\$ 89,697.00	100.00%
FAIRMOUNT HARFORD BUILDING								
BCS-02-002-DB	Design Build - Fairmount Harford Bldg.	MCN Build/Southway Builders JV	\$ 192,743.00	20.00%	37.00%	\$ 71,314.91	\$ 71,314.91	37.00%
JOHN RUHRAH ELEMENTARY/MIDDLE								
BCS-02-001 AE	AE - John Ruhrah E/M	Grimm & Parker Architects	\$ 1,641,718.62	31.00%	52.14%	\$ 855,992.09	\$ 855,992.09	52.14%
BCS-02-001 CM	CM - Pre-Construction - John Ruhrah E/M	MCN Build/Southway Builders JV	\$ 56,619.20	29.00%	29.00%	\$ 16,419.57	\$ 16,419.57	29.00%
BCS-02-001 CX	CX - John Ruhrah E/M	Kibart, Inc.	\$ 96,188.40	10.00%	28.00%	\$ 26,932.75	\$ 26,932.75	28.00%
MARY E. RODMAN ELEMENTARY/MIDDLE								
BCS-02-012-AE	AE - Mary E. Rodman	Smolen Emr Ilkovitch (SEI) Architects	\$ 1,317,364.34	31.00%	31.01%	\$ 408,514.68	\$ 408,514.68	31.01%
BCS-02-012-CM	CM - Preconstruction - Mary E. Rodman	MCN Build/Southway Builders JV	\$ 49,728.00	29.00%	29.00%	\$ 14,421.12	\$ 14,421.12	29.00%
WALTER P. CARTER/LOIS T. MURRAY ELEMENTARY/MIDDLE								
BCS-02-017-AE	AE - Walter P. Carter	Penza Bailey/Newman JV	\$ 2,499,998.92	31.00%	48.42%	\$ 1,210,449.48	\$ 1,210,449.48	48.42%
BCS-02-017-CM	CM - Preconstruction - Walter P. Carter	Whiting Turner Contracting Co.	\$ 258,574.31	29.00%	29.00%	\$ 74,986.55	\$ 74,986.55	29.00%
TOTAL (YEAR 2)			\$ 16,852,712.71		26.33%	\$ 4,437,836.97	\$ 4,731,363.33	28.07%
TOTAL (YR 1 & YR 2)			\$ 417,369,895.53		30.82%	\$ 128,650,944.36	\$ 138,669,891.27	33.22%

** MBE Prime

City Schools Procurement/Contract

MSA Procurement/City Schools Contracts

Local Hiring Plan For New Hires

Arundel		
TRADE	CONTRACTORS	LOCAL NEW HIRES
02A - Demolition/Hazmat	Engineered Demoli	3
03A - Concrete	Premier Concrete	5
04A - Masonry	Karon Masonry	5
05A - Structural Steel	Strait Steel	3
06A - Gen Trades/Rough Carp.	Engineered Demoli	4
07B - Roofing	Chu Contracting	6
08C - Glass and Glazing	Glass Industries	1
09A - Painting	JA Argetakis Contra	1
09C - Flooring	Allstate Floors	1
23A - Plumbing and HVAC	Pro-Air	6
26A - Electrical	Freestate Electric	2
31A - Earthwork & Utilities	Cotton Constructio	1
Total		38

Cherry Hill		
TRADE	CONTRACTORS	LOCAL NEW HIRES
02A- Selective Demolition	ISI	1
03A- Concrete	Canyon	2
04A-Masonry	Karon	3
05A-Metals	Stewart Amos	4
31A- Earthwork & Utilities	Stella May	1
06A - Carpentry & General Trades	JP Construction	(Incl'd in 9A)
07A - Roofing	IronsShore	1
07C - Fiber Cement Panels & Siding	CHU	2
08C Curtainwall And Storefronts	Glass Industries	1
09A Drywall & Acoustics	JP Construction	5
22A Mechanical & Plumbing	Heffron	4
26A Electrical	Action Electric	2
Total		26

Forest Park		
TRADE	CONTRACTORS	LOCAL NEW HIRES
03A-Concrete	Sody	2
04A- Masonry	KaRon Masonry	3
05A- Metals	Halac	2
09A- Drywall & Acoustics	Finishes Inc.	1
09B-Tiling	Tito	5
09G-Paintings & Coatings	Argos	3
12E- Fixed Audience Seating	Dynamic	2
22A- Mechanical & Plumbing	Denver-Elek	3
26A- Electrical	Enterprise Electric	TBD
31A- Earthwork	P&J	1
Total		22

FT. WORTHINGTON		
TRADE	CONTRACTORS	LOCAL NEW HIRES
2A - Demolition/Hazmat	Ritter & Paratore	2
2B - Earthwork & Utilities	P&J Contracting	1
2C - Sitework & Utilities	P&J Contracting	1
2E - Landscaping	Warren H. Boyer, II	1
3A - Concrete	GLB Concrete	2
4A - Masonry	KaRon Masonry	6
6A - Gen Trades/Rough Carp.	Homewood Gen'l C	1
9A - Drywall & Ceilings	Cindell Constructio	2
9C - Tile	Allstate Floors	1
15A - Plumbing & HVAC	W.G. Tomko, Inc.	4
16A - Electrical	Brown and Heim, I	3
Total		24

FREDERICK		
TRADE	CONTRACTORS	LOCAL NEW HIRES
2A - Demolition	Barco	2
2B - Site Work/Site Utilities	JLN	2
2C - Landscaping	W.T. King, Inc.	1
3A - Concrete	Dance Brothers	3
4A - Masonry	KaRon Masonry	4
6B - Finish Carpentry	Fallston Supply, Inc	1
7A - Roofing	Kalkrueth	2
8A - Glass & Glazing	Brawner Builders, I	2
9B - Drywall & Ceilings	J&G Acoustical Co.	5
15A - Plumbing & HVAC	Heffron Company	6
Total		28

Lyndhurst		
TRADE	CONTRACTORS	LOCAL NEW HIRES
1-A Demolition & Abatement	ACECO	5
4 Masonry	First Choice Masonry	20
5 Structural Steel & Misc. Metals	Kinsley Manufacturing	2
6 Millwork	Mahogany	3
13 Skylight	Alternate	1
18 Drywall	P&D Contracting	3
20 Ceramic & Stone Mile	Allstate	1
22 Flooring	Allstate Flooring	1
36 Plumbing/HVAC/Controls	Heffron Company	10
38 Telecom, Security, AV&Proj Screen	Commerical Cabling & Sound	1
Total		47

Robert Poole		
TRADE	CONTRACTORS	LOCAL NEW HIRES
2B- Demolition & Abatement	Asbestos Specialists	2
31A - Earthwork, Paving, Utilities	Comer Construction	3
3A - Building Concrete	GLB Concrete Const	2
4A - Masonry	Karon Masonry	4
5A - Metals	Steel Fab	2
9A - Drywall & Acoustical	Avena Contracting	5
9F - Resinous Flooring	Durex Coverings	2
9G - Painting	Elite Painting	2
21A - Fire Protection	Judd Fire Protection	1
26A - Electrical	Grounded Electrical	2
Total		25

Pimlico		
TRADE	CONTRACTORS	LOCAL NEW HIRES
CM Allowance	Dustin Construction	2
01A-	Ritter & Paratore	3
02A-Earthwork	P&J	1
02B-Demolition-Phase 2	Interior Specialists	1
02C-Site Utilities	P&J Contracting	1
02D-Site Concrete	P&J	1
03A-Building Concrete	Dance Brothers	2
03B-Helical Piles	Foundations and Shoring	1
04A-Masonry	Karon	3
05A-Steel	SA Halac Iron	2
06A- General Trades	Dustin Construction	2
07A-Roofing	Cole Roofing	1
09A-Drywall	Finishes, Inc	2
09B-Tiling	L&R Floors	1
09C-Resilient Flooring	Solara Flooring	1
09F-Paintings & Coatings	SCCP	1
15A- Mechincal	Towson Mechanical	3
15B- Sprinkler	Fire-Mark Inc	1
Total		29

JOHN EAGER HOWARD		
TRADE	CONTRACTORS	LOCAL NEW HIRES
2B- LANDSCAPING	William T. King	1
2D- Demolition and Abatement	Rubble Bee	2
4A-Masonry	KaRon Masonry	3
5A- Structural & Misc Steel	Kinsley Construction	2
8A- Curtainwall	Glass Industries	1
9A- Drywall, Framing, & Ceilings	J.A. Argetakis	1
15A - Plumbing & HVAC	Heer Brothers	5
15B- Sprinklers	Reliance	1
16A- Electrical	Grounded	2
Total		18

Total Commitment: 257

MOED School Construction Report Summary

Report Period: 2/1/18 - 2/28/18

2/1/18 - 2/28/18 Recruitment Summary

# of Job Postings Received	1	Janus Contractors Inc.
# of Positions Posted	2	Laborer
# of Resumes Received by Partners	0	CFUF-0; Civic Wks-0; JARC-0; Jpstart-0; Liv. Class-0; Sec. Chance-0; City Life-0
Referrals	2	Laborer- 2

2/1/18 - 2/28/18 New Hire Summary

School	# of New Hires	New Hire Name	Referral Source
N/A	N/A	N/A	N/A
Total	0		

Resume Source 2/1 - 2/28

Resume Source	2/1 - 2/28	PTD
Schooljobs email	5	444
Bmore email	0	15
Walk Ins	2	94
MWE	4	13
Total	11	566

Project to Date (PTD) Recruitment Summary 1/20/16 - 2/28/18

School	# of Job Postings Received	# of Positions	New Positions Posted February 2018	# of New Hires	Average Wage of New Hires	* Pending
Arundel E.S.	9	18	0	11	\$ 20.85	0
Cherry Hill E.S.	6	8	0	2	\$ 20.34	0
Forest Park H.S.	3	6	2	2	\$ 19.04	0
Ft Worthington E.S.	9	23	0	23	\$ 23.04	0
Frederick E.S.	6	12	0	13	\$ 18.05	0
John E. Howard	9	21	0	5	\$ 26.10	0
Lyndhurst	5	13	0	1	\$ 27.89	0
Pimlico ES/MS	6	17	0	5	\$ 19.02	0
Robert Poole	9	12	0	0	\$ -	0
Total	62	130	2	63	\$ 21.79	0

* Pending- MOED has received confirmation of candidate's upcoming hire date.

** This report reflects job postings that were shared with MOED only, there could be additional positions not reported to MOED directly.

Maryland Stadium Authority
Baltimore City Public Schools Construction and Revitalization
Financial Reporting
December 31, 2017

Financial Statement

For the quarter ending December 31, 2017

Maryland Stadium Authority
Pgm 56 & 57 - Baltimore City Public Schools
Statement of Revenues and Expenses
6 Periods Ended 12/31/2017

(Unaudited)

	CURRENT QUARTER	BUDGET QUARTER	CURRENT YTD	BUDGET YTD	ANNUAL BUDGET
REVENUES:					
Total Revenues	\$22,299,270	\$20,200,000	\$31,115,479	\$30,400,000	\$60,800,000
EXPENSES:					
Subtotal-Salaries, Wages & Fringe Benefits (Objc	\$769,240	\$1,041,653	\$1,451,471	\$1,934,498	\$3,868,996
Subtotal-Technical and Special Fees (Object .02)	\$1,292	\$0	\$1,292	\$0	\$0
Subtotal-Communications (Object .03)	\$3,483	\$4,500	\$5,854	\$9,000	\$18,000
Subtotal-Travel (Object .04)	\$6,433	\$3,000	\$10,296	\$6,000	\$13,000
Subtotal-Contractual Services (Object .08)	\$50,633,668	\$56,414,974	\$111,412,335	\$114,781,197	\$229,051,144
Subtotal-Supplies and Materials (Object .09)	\$26,041	\$14,500	\$49,442	\$29,000	\$58,000
Subtotal-Equipment Additional (Object .11)	\$0	\$800,000	(\$600,000)	\$1,600,000	\$4,200,000
Subtotal-Fixed Charges (Object .13)	\$8,077,891	\$7,933,719	\$8,103,711	\$7,972,029	\$21,039,125
Subtotal-Land and Structures (Object .14)	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$59,518,048	\$66,212,345	\$120,434,401	\$126,331,724	\$258,248,264

Cash Balance Report
As of December 31, 2017

**Maryland Stadium Authority
Baltimore City Public Schools Program
Revenues and Expenditures not Paid for by Bond Proceeds
As of December 2017**

	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Totals
Beginning Cash Balance	\$0	\$16,982,264	\$29,334,852	\$48,908,210	\$68,674,937	\$0
Revenues						
Baltimore City	\$18,000,000	\$20,363,971	\$11,447,803	\$25,234,993	\$9,794,847	\$84,841,614
Investment Income/Misc	\$0	\$0	\$856,133	\$1,269,435	\$1,320,632	\$3,446,200
Lottery	\$0	\$0	\$20,000,000	\$20,000,000	\$10,000,000	\$50,000,000
Baltimore City Public Schools	\$0	\$0	\$0	\$20,000,000	\$10,000,000	\$30,000,000
Miscellaneous	\$0	\$0	\$14	\$0	\$0	\$14
Total Revenues	\$18,000,000	\$20,363,971	\$32,303,950	\$66,504,428	\$31,115,479	\$168,287,828
Available Funds	\$18,000,000	\$37,346,235	\$61,638,802	\$115,412,638	\$99,790,416	\$168,287,828
Expenditures						
Debt Service	\$0	\$0	-\$2,666,667	-\$20,764,943	-\$7,875,375	-\$31,306,985
Operating Expenses	-\$1,017,736	-\$5,511,383	-\$7,563,925	-\$23,472,758	-\$25,848,165	-\$63,413,967
Baltimore City Reserve	\$0	-\$2,500,000	-\$2,500,000	-\$2,500,000	\$0	-\$7,500,000
Ending Cash Balance	\$16,982,264	\$29,334,852	\$48,908,210	\$68,674,937	\$66,066,876	\$66,066,876

Bond Proceeds Balance

As of December 31, 2017

Maryland Stadium Authority
 Baltimore City Public Schools Program
 Bond requisition through June 30, 2017

Description	Total Amount
Requisition #1 - Series 2016	\$388,297.36
Requisition #2 - Series 2016	\$10,909.60
Requisition #3 - Series 2016	\$13,952,337.44
Requisition #4 - Series 2016	\$20,251.21
Requisition #5 - Series 2016	\$117,371.69
Requisition #6 - Series 2016	\$273,190.50
Requisition #7 - Series 2016	\$1,177,773.27
Requisition #8 - Series 2016	\$190,286.06
Requisition #9 - Series 2016	\$9,182.62
Requisition #10 - Series 2016	\$963,209.10
Requisition #11 - Series 2016	\$1,445,481.15
Requisition #12 - Series 2016	\$1,207,188.57
Requisition #13 - Series 2016	\$1,540.90
Requisition #14 - Series 2016	\$172,970.38
Requisition #15 - Series 2016	\$118,505.32
Requisition #16 - Series 2016	\$2,893,204.29
Requisition #17 - Series 2016	\$128,935.77
Requisition #18 - Series 2016	\$508,469.79
Requisition #19 - Series 2016	\$1,179,933.81
Requisition #20 - Series 2016	\$1,844,339.08
Requisition #21 - Series 2016	\$530,004.32
Requisition #22 - Series 2016	\$2,441,733.15
Requisition #23 - Series 2016	\$85,360.00
Requisition #24 - Series 2016	\$172,097.53
Requisition #25 - Series 2016	\$319,102.48
Requisition #26 - Series 2016	\$143,331.64
Requisition #27 - Series 2016	\$3,540,324.08
Requisition #28 - Series 2016	\$5,649,178.51
Requisition #29 - Series 2016	\$51,231.76
Requisition #30 - Series 2016	\$2,831,258.14
Requisition #31 - Series 2016	\$1,451,745.75
Requisition #32 - Series 2016	\$4,054,564.67
Requisition #33 - Series 2016	\$2,492,102.21
Requisition #34 - Series 2016	\$19,395.20
Requisition #35 - Series 2016	\$4,743,668.63
Requisition #36 - Series 2016	\$76,609.71
Requisition #37 - Series 2016	\$2,879,234.14
Requisition #38 - Series 2016	\$8,392,899.57
Requisition #39 - Series 2016	\$874,813.04
Requisition #40 - Series 2016	\$1,618,255.23
Requisition #41 - Series 2016	\$609,035.12
Requisition #42 - Series 2016	\$9,299,462.75
Requisition #43 - Series 2016	\$2,078,155.35
Requisition #44 - Series 2016	\$91,326.73
Requisition #45 - Series 2016	\$5,682,954.23
Requisition #46 - Series 2016	\$3,202,775.20
Requisition #47 - Series 2016	\$2,652,930.53
Requisition #48 - Series 2016	\$3,340,714.65
Requisition #49 - Series 2016	\$9,641,292.30
Requisition #50 - Series 2016	\$3,991,298.79
Requisition #51 - Series 2016	\$98,149.02
Requisition #52 - Series 2016	\$3,852,558.80
Requisition #53 - Series 2016	\$6,279,990.00
Requisition #54 - Series 2016	\$1,963,895.11
Requisition #55 - Series 2016	\$3,681,759.71
Requisition #56 - Series 2016	\$7,940.70
Requisition #57 - Series 2016	\$4,960,280.15
Requisition #58 - Series 2016	\$6,922,052.49
Requisition #59 - Series 2016	\$8,869,250.96
Requisition #60 - Series 2016	\$91,420.68
Requisition #61 - Series 2016	\$8,991,853.29
Requisition #62 - Series 2016	\$4,335,186.99
Requisition #63 - Series 2016	\$3,285,759.34
Requisition #64 - Series 2016	\$18,825.15
Requisition #65 - Series 2016	\$5,532.20
Requisition #66 - Series 2016	\$10,235,992.21
Requisition #67 - Series 2016	\$5,735,541.50
Requisition #68 - Series 2016	\$4,585,886.06
Requisition #69 - Series 2016	\$6,823,622.16
Requisition #70 - Series 2016	\$3,826,468.97

Requisition #71 - Series 2016	\$145,451.56
Requisition #72 - Series 2016	\$3,890,128.68
Requisition #73 - Series 2016	\$3,546.00
Requisition #74 - Series 2016	\$2,917,973.77
Requisition #75 - Series 2016	\$5,064,670.32
Requisition #76 - Series 2016	\$2,954,163.72
Requisition #77 - Series 2016	\$3,599,363.55
Requisition #78 - Series 2016	\$3,324,816.34
Requisition #79 - Series 2016	\$3,964,231.75
Requisition #80 - Series 2016	\$242,279.36
Requisition #81 - Series 2016	\$6,460,461.27
Requisition #82 - Series 2016	\$3,823,497.43
Requisition #83 - Series 2016	\$3,801,277.11
Requisition #84 - Series 2016	\$1,689,649.02
Requisition #85 - Series 2016	\$227,898.17
Requisition #86 - Series 2016	\$4,665,231.99
	<u>\$240,906,838.85</u>
Beginning Balance	\$385,158,803.00
Investment Proceeds	\$1,684,784.11
Requisitions	<u>-\$240,906,838.85</u>
Ending balance as of December 2017	<u>\$145,936,748.26</u>

Construction Spending Update

As of December 31, 2017

Maryland Stadium Authority
 Year 1 Construction Spending
 As of December 31, 2017

Row Labels	Sum of Amount
Arlington	\$1,566,238.11
Design Collective, Inc.	\$1,459,555.00
Dustin Construction, Inc.	\$23,089.74
Dustin Corp	\$71,499.77
Kibart, Inc	\$12,093.60
Arundel	\$32,640,612.09
BGE	\$32,413.00
GWWO, Inc.	\$1,804,723.04
MCN Build Southway Builders, LLC	\$30,654,804.87
RMF Engineering, Inc	\$42,708.31
Specialized Engineering	\$101,543.75
Verizon-MD	\$4,419.12
Cherry Hill ES/MS	\$17,470,008.81
Advanced Building Performance Inc.	\$42,502.34
BGE	\$23,339.00
District Moving Companies, Inc.	\$85,360.00
ECS Mid-Atlantic, LLC	\$88,676.13
Hess Construction + Engineering Services, Inc	\$14,501,061.58
JRS Architects, Inc.	\$1,972,269.13
Tito Contractors, Inc.	\$756,800.63
Forest Park HS	\$23,092,903.64
Advanced Building Performance	\$1,000.00
Advanced Building Performance Inc.	\$48,074.35
Hess Construction + Engineering Services, Inc	\$19,814,163.93
Hillis-Carnes Engineering Associates, Inc	\$57,349.50
Smolen Emr Ilkovitch Architects	\$2,501,079.81
Tito Contractors, Inc.	\$556,929.90
Walters Relocations, Inc.	\$114,306.15
Fort Worthington ES	\$32,586,985.03
BGE	\$37,191.00
CAM Construction Company Inc.	\$269,312.18
Director Of Finance	\$6,407.00
Froehling & Robertson, Inc.	\$41,449.25
Gilbane Building Company	\$30,174,791.07
Grimm and Parker Architecture, Inc.	\$1,977,678.24
Reynolds Consulting Engineers, Inc.	\$63,318.31
Verizon	\$16,837.98
Frederick ES	\$24,917,370.25
CAM Construction Company Inc.	\$814.00
Froehling & Robertson, Inc.	\$41,682.00
Gilbane Building Company	\$23,288,796.13

Maryland Department of the Environment	\$820.43
Reynolds Consulting Engineers, Inc.	\$60,033.54
USA Architects, Planners and Interior Designers, PA	\$1,525,224.15
John E. Howard ES	\$24,891,374.11
BGE	\$11,670.00
CAM Construction Company Inc.	\$111,855.68
Cho Benn Holback & Associates Inc.	\$1,477,622.45
Hillis-Carnes Engineering Associates, Inc	\$88,361.50
J. Vinton Schafer	\$3,729,777.34
J. Vinton Schafer & Sons, Inc.	\$19,187,093.50
J.A.K. Construction Co., Inc.	\$189,618.69
Office Movers Inc.	\$66,022.00
RMF Engineering, Inc	\$22,412.25
Verizon	\$6,940.70
Lyndhurst	\$33,769,414.42
BGE	\$61,080.00
Hillis-Carnes Engineering Associates, Inc	\$96,109.75
Office Movers Inc.	\$50,274.00
Setty & Associates International, PLLC	\$69,838.00
STV Inc.	\$1,527,870.86
Tito Contractors, Inc.	\$117,556.08
Turner JLN A Joint Venture	\$30,219,852.92
Turner Logistics LLC	\$1,508,020.69
Turners Construction Company	\$109,629.50
Verizon	\$9,182.62
Patterson	\$1,507,749.80
Skanska USA Building Inc	\$76,163.80
Stantec Architecture, Inc	\$1,431,586.00
Pimlico	\$19,110,348.47
BGE	\$22,442.00
Brinjac Engineering Inc	\$18,838.00
Brinjac Engineering, Inc.	\$14,185.40
Design Collective, Inc.	\$1,691,672.00
Dustin Construction, Inc.	\$16,620,736.81
Hillis-Carnes Engineering Associates, Inc	\$85,683.50
Office Movers Inc.	\$108,425.10
Tito Contractors, Inc.	\$539,758.78
Verizon	\$8,606.88
Robert E. Poole	\$29,353,834.11
BGE	\$5,431.00
CAM Construction Company Inc.	\$26,309,038.38
District Moving Companies, Inc.	\$75,240.00
J.A.K. Construction Co., Inc.	\$371,020.11
JRS Architects, Inc.	\$2,444,418.95
RMF Engineering, Inc	\$23,075.00
Specialized Engineering	\$98,075.00
Verizon	\$27,535.67

Grand Total

\$240,906,838.84

Bond Sale

**Maryland Stadium Authority
Series 2018A Bond Sale**

Price date:	January 23, 2018
Closing Date:	February 7, 2018
Par Amount:	\$426,440,000.00
Coupon rate:	5%
Premium received:	\$ 70,016,795.70
Total Proceeds after closing:	\$495,693,704.72
True Interest cost:	3.71%
Average Annual Debt Service	\$ 28,252,572.98
Total Proceeds collected from Series 2016 and Series 2018A	\$880,852,507.96
Total Debt Service for Series 2016 and Series 2018A	\$ 48,132,000.00
Remaining Debt Service	\$ 11,868,000.00
Projected Third Series	\$175,000,000.00

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
March 7, 2018
Maryland Stadium Authority Update

Current Status:

➤ Year 1 Schools

- Finalizing punch list, completion and training for both Lyndhurst and Dorothy I Height (formerly John Eager Howard) for occupancy scheduled for April 2018.
- Robert Poole interior finishes, casework, MEP equipment installations and final glazing at gym addition continue. Completion scheduled for summer 2018.
- Arundel AV/IT installation continues with completion anticipated in April 2018. Overall project completion scheduled for summer 2018 following demolition of the existing building and final site work.
- Forest Park interiors, rough-ins and final envelope closure work on-going. Completion scheduled for summer 2018.
- Pimlico final envelope, interior framing, drywall, masonry, and MEP rough-in continues. Completion scheduled for summer 2018.
- Cherry Hill envelope closure, framing, and MEP rough-in continues. Completion scheduled for summer 2018.
- Arlington construction documents (CDs) are finalized and trade packages have been received. GMP is under development. Completion scheduled for summer 2019.
- Patterson/Claremont CDs are 95% complete and the project is under programmatic review.

➤ Year 2 Schools

- John Ruhrah design continues. The 100% design development (DD) phase submission is due this week. Scheduled for a winter 2019 opening.
- Fairmont-Harford Design/Build EAP submission completed, currently in final budget/GMP development phase. Construction start scheduled for spring 2018 for a summer 2019 opening
- Baybrook design continues. The 100% DD phase submission is under review. Scheduled for a winter 2019 opening.
- Calvin Rodwell design continues. The 100% DD phase submission is under review. Scheduled for a winter 2019 opening.
- Mary Rodman A/E and CM selections are complete and the project is in the concept design phase. Scheduled for a summer 2020 opening.
- Walter P. Carter/Lois T. Murray A/E and CM selections are complete and the project is in the concept design phase. Scheduled for a winter 2020 opening.
- Govans A/E and CM selections complete and approved by the MSA Board on 3/6/18. On BPW agenda for approval 3/21/18.
- Medfield Heights A/E and CM selections complete and approved by the MSA Board on 3/6/18. On BPW agenda for approval 3/21/18.

Baltimore City Schools Construction Program
MOU Executive Committee Meeting
March 7, 2018
Maryland Stadium Authority Update

Current Procurements:

- RFP – Harford Heights/ Sharp-Leadenhall A/E Design and CM Preconstruction
- RFP – Arlington Testing and Inspection
- RFP – Fairmont Harford Testing and Inspection
- RFQ – Year 2 Swing Space Improvements

Upcoming Procurements

- RFP – Water Testing
- RFP – Calverton A/E Design and CM Preconstruction
- RFQ – Geotechnical/Materials Testing & Inspection
- Bulk Purchase items for building systems and AV/IT

**Baltimore City Public Schools Construction Program
MOU Executive Committee Meeting
March 7, 2018**

City Schools Update

Cheri E. Vincent, Interim Executive Director

INTRODUCTION

STAFFING UPDATES

- City Schools seeks to augment staff in anticipation of upcoming work on a number of schools coming on-line in the next 6 months.
- Four positions have been filled:
 - Cheri Vincent, Interim Executive Director
 - Donald Peart, Sr. Project Manager
 - Lakisha Williams, 21st Century Associate
 - Dawn Asbury, Business Manager

DESIGN AND CONSTRUCTION

- Design teams are currently holding Design Development Sessions on the last Plan Year 1 Schools and several of the early Plan Year 2 Schools.

PLAN YEAR 1

- The first two 21st Century Schools to open, Fort Worthington Elementary/Middle School and Frederick Elementary School are already online for post occupancy evaluations, scheduled to take place every 6 months.

SUMMER ACTIVITY

- Several schools are moving in and out of swing spaces this summer and in turn will affect/involve twelve City Schools.
- Two schools are anticipated to open over Spring Break and five schools are anticipated to open at the end of the summer.

21ST CENTURY ACADEMIC PLANNING

- Baltimore City Public Schools has developed an academic planning process to support its schools with creating inspiring education environments. 21st Century Schools collaborate with the broader school community to re-imagine the educational experience in their new environments.
- The 21st Century Academic Planning Process involves working with the school-based instructional leadership team to address three key components of the plan. The first component is to identify an academic focus area based on shared educational values and the unique culture of the school community. Within the academic focus area, the leadership team considers how to address literacy and needs of the whole child and their families. Revisiting school structures to make adjustments to processes and procedures in order to ensure a safe and supportive school environment is the second component of the process. Lastly the school considers current school traditions, how these traditions can be enhanced using the newly identified academic focus, and which traditions the school may want to add as they continue to grow in their new learning environment.
- Nine months prior to the opening of the new 21st century school the academic planning process begins. Input and feedback is garnered from staff, students, parents, community members, and partners throughout this process from Instructional Leadership Meetings, School Family Council Meetings, Parent & Community meetings, and Student Focus Groups. All stakeholders are involved throughout the planning and implementation process and have opportunities to lead this work within and across their stakeholder groups.
- The academic planning process has been completed or is in process for the majority of the Year 1 schools. The academic focus areas that have been fully identified as of March 2018 are indicated below:

School	Academic Focus Area
Frederick Elementary School Note: This school is a conversion charter school.	Direct Instruction, Core Knowledge, & Restorative Practices
Fort Worthington Elementary/Middle School	Project Based Learning & Restorative Practices
Lyndhurst Elementary/Middle School	STEM (Science, Technology, Engineering, and Mathematics)
Forest Park High School	STEAM (Science, Technology, Engineering, Arts, and Mathematics)
Pimlico Elementary/Middle School	Project Based Learning
Independence High School Note: This is a charter school.	Experiential Learning
Dorothy I Height Elementary School	Arts Integration
Arundel Primary School	STEAM (Science, Technology, Engineering, Arts, and Mathematics)

SWING SPACE PLANNING

OCCUPANCY		
Swing School	Permanent School	Move Date
West Baltimore Bldg. Lyndhurst	Lyndhurst ES	3/26/2018
Westside ES	Dorothy I Height	3/26/2018
Arundel ES	Arundel ES	6/20/2018
Garrison ES/Middle	Pimlico ES/Middle	6/20/2018
Lake Clifton HS	ACCE HS	7/16/2018
Lemmel HS	Independence	7/16/2018
Northwestern HS	Forest Park HS	8/13/2018
Patapsco ES	Cherry Hill ES	8/13/2018

SWING SPACE		
	Swing School	Move Date
Grove Park	(City Schools' closing program conducts this process)	(City Schools' closing program conducts this process)
Arlington ES/Middle	Garrison ES/Middle	6/25/2018
Carter G. Woodson	Arundel/Cherry Hill	6/25/2018
Bay Brook ES/Middle	Carter G. Woodson	7/2/2018

SWING SPACE (Continued)		
	Swing School	Move Date
John Ruhrah ES/Middle	Baltimore Community/ Southeast Bldg	7/2/2018
Calvin Rodwell ES	Grove Park	7/9/2018
Mary E Rodman	West Baltimore Bldg.	8/6/2018
Roguel Heights ES/Middle	Lyndhurst Pimlico	

MOU Executive Committee Meeting Sign-In Sheet
 March 7, 2018 - 200 North Avenue, Baltimore MD, 1st Floor Board Room

Name	Title	Company	Phone	Email
1. Gini Johnson		MSA	(410) 223 4120	gjohnson@mdstad.com
2. Dawn Asbury		BCPS	4	dasbury@bcps.k12.md.us
3. LARRY FLYNN		MSA		LFlynn@MDSTAD.COM
4. Donelcl Peart		21st Cent		dpeart@bcps...
5. Cheri Vincent	INTERIM EXEC. DIR.	21st Cent	443-745-4273	CVincent@bcps.k12.md.us
6. Lynn Smith	Dir-Design and Const.	BCPS		CSmith03@bcps.k12.md.us
7. Sam C. Bridges	BCPM	FSCP	410 767 2177	Samuel.Bridges@Maryland.gov
8. Mackenzie Gani	Direct of Workforce Payment projects	MUTO		MGarvin@mdworkforce.gov

MOU Executive Committee Meeting Sign-In Sheet
 March 7, 2017 200 North Avenue, Baltimore MD 1st Floor Board Room

Name	Title	Company	Phone	Email
9. Elliott Schoen	OAO IAC counsel	Office of Attorney General	410-526- 6965	eschoen@oag.state.md.us
10. Larisha Williams	21st Associate	21st Century	4137425524	lmwilliams@ bcps.k12.md.us
11. Gina Sedano	EA II	MSA	410-223-4119	gsedano@mdstad.com
12. GARY MICHAEL	SVP	MSA	410 223 4118	
13.				