

Meeting Summary
City-BCPS Coordinating Committee Meeting on School Construction
July 19, 2017

Attendees: Mignon Anthony (BCPS), Kate Brower (BCRP), Mary Colleen Buettner (DOP), Tracey Estep (BCRP), Laurie Feinberg (DOP), Reni Lawal (DOP), Jennifer Leonard (DOP), Joseph Mayzck (MSA), Cyndi Smith (BCPS), Stephanie Smith (DOP), Jillian Storms (MSDE), Tom Stosur (DOP), Bill Vondrasek (BCRP), Jessica Wilson (BCPS)

1. Review and Approve Minutes of April 19, 2017

Approved

2. Follow-up items from April 19

- Jessica Clark will send school design files through Sharefile to Laurie Feinberg and Kate Brower.
Send to Kate.
- Jen Leonard will send updated Year 2 school priority list. Get from Mignon Anthony.
Done.
- City Schools will schedule meeting with DOP re: Harford Heights/Sharp Leadenhall design issues – schedule with Laurie.
DOP needs to see revised feasibility study addressing concerns.
- City Schools will find out if there's a policy on fences around schools and gates in fences.
There is no policy – look at each site. Joe Mayzck to find out if fence issue at Cherry Hill (open campus vs. separating school and rec space) has been resolved – let DOP and BCPS know.
- BCRP will follow-up with Chris Harried in Mayor's Office re: need for space over the summer for summer camp in Cherry Hill.
Resolved.
- Schedule meeting with Councilman Henry re: Walter P. Carter once feasibility is complete. Schedule tour of Fort Worthington when it's further along (around end of April).
See section 4a.
- Resolve Fairmount Harford property line issues with BCRP.
See section 4a.
- Mignon will send out objectives/narratives for the Love Our Schools Campaign.
Incorporated into City Schools overall branding.

3. Present Final MOU for Cooperative Use Spaces – City Schools/BCRP

- Final MOU
 - May 19: Bill, Mignon, and Nicole met re: amendments. City Schools owes language to BCRP.
 - Some operational items are worked out (snow removal, utilities, maintenance) – will revisit some later to see if assumptions were correct.
 - BCRP and City Schools will communicate any program space changes (e.g. for community members to use rec space, BCRP permits use during BCRP hours. During school hours, go to City Schools' Real Estate department.)
- Fort Worthington/Frederick
 - Fort Worthington getting close; working on program for Frederick

4. Status Reports

a. Feasibility & Design Status – BCPS/MSA

Year 1

Frederick, Fort Worthington, John Eager Howard, Lyndhurst, Robert Poole Building, Arundel, Pimlico, Forest Park, Cherry Hill	Under Construction.
Patterson Arlington	Start Construction fall 2017/early winter. Start Construction summer 2018.

Year 2

Fairmount Harford	<ul style="list-style-type: none"> • Making selection for design-build contractor at end of month. City Schools will share general ideas with DOP when selected. • BCRP and DOP need to see the site plan before starting subdivision process. Cheri Vincent to set up meeting with City Schools, DOP, and BCRP as soon as team selected. • EAP before end of October. • MHT will care about building.
John Rurah	<ul style="list-style-type: none"> • Under design. • Needs final CHAP approval (meets once a month) – contact Lauren Schizik.
Calvin Rodwell, Bay Brook	<ul style="list-style-type: none"> • At final selection of AE and CM teams.
Calverton	<ul style="list-style-type: none"> • HOLD – grade band change going to Board in September.
Bay Brook	<ul style="list-style-type: none"> • Final selection of AE & CM teams end of month.
Walter P. Carter	<ul style="list-style-type: none"> • Need to have community meeting – EAP. • Selection (#4/#9) includes removing the pool and a controlled-access service road. • Board: August-September. • DOP/HCD working on identifying a funding source for acquisition of the two vacant properties on Saint Georges Avenue adjacent to the school. The houses are on the HCD demo list. It takes about 12-18 months from condemnation filing with the court for transfer to be made to City Schools.
Harford Heights/Sharp Leadenhall	<ul style="list-style-type: none"> • 95% feasibility wrapped last week – schedule DOP meeting. Jessica will send review package. • MSA will demolish March building.
Mary E. Rodman	<ul style="list-style-type: none"> • EAP in August.
Cross Country	<ul style="list-style-type: none"> • 95% revised – in August/September. • Strategic renovation within footprint. DOP may not need to see the design. • May need swing space.

Montebello	<ul style="list-style-type: none"> • Updated 50%. Set up meeting with DOP. • Some subdivision issues.
James Moser	<ul style="list-style-type: none"> • Kickoff will start soon. Will need to move up in priority to deliver with Calverton. • 50% feasibility aiming for fall.
Robert Coleman	<ul style="list-style-type: none"> • Aiming for 50% feasibility in two months and 95% three months after that.
Medfield Heights	<ul style="list-style-type: none"> • HOLD – related to prioritizing.
Govans	<ul style="list-style-type: none"> • In EAP development. HOLD – related to priority. • Jessica send DOP 95% feasibility package.
Commodore John Rogers, Highlandtown #237	<ul style="list-style-type: none"> • Addition only. • RFP for feasibility going out at end of month.
Northwood	<ul style="list-style-type: none"> • Began feasibility – expect 50% at end of August.

- Outstanding Design Issues

b. Swing Space Additions/Changes – BCPS

See Cross Country in #4a.

c. Status of Cooperative Use Spaces for Phase 1 Schools – BCPS

Addressed in #3.

d. Status of Fiber Connection Plan for 21st Century Schools – BCPS

Nothing new.

5. Planning and Design Coordination – DOP/BCPS/BCRP

- City Schools is talking with City Council President Young and Karen Stokes regarding putting together a “SWAT Team” to figure out how to expedite addressing 21st Century issues that bleed onto City property issues (large issues such as Walter P. Carter pool). City Schools will share with list with DOP.
- DOP may need to have a conversation with BCRP about pool replacement at Walter P. Carter

5. Various Updates:

a. Surplus School Buildings and Disposition Process

- There is a Surplus Schools Task Force that includes many agencies.
- Began stakeholder engagement: June 29th meeting at Samuel F. B. Morse (approximately 70 people), July 10th at Northwestern (approximately 300 people). Conversations happening about a previous Waverly proposal.
- August 1 – deadline for response to the legislation regarding a plan for surplus schools.
- Website will expand with notes, FAQ sheets, etc.
- Task Force submitting a short list to DHCD for demolition: Biddle Street, Ashburton, Raynor Brown, others)
- Process for ownership transfer for Samuel F.B. Morse not as clear as possible. Jessica will circle back.

b. Maryland Historic Trust Updates

Nothing new.

c. INSPIRE Update and Agency Follow-up

- Upcoming plans to present to the Planning Commission: Robert Poole, Pimlico, Forest Park + Calvin Rodwell; Patterson. Arlington in early 2018.
- Potential new launches this year: Bay Brook and John Rurah, Govans
- Sidewalks mostly done at Fort Worthington and Frederick. Remaining trees will be planted in the fall.
- Lehman Street repaving (Frederick) prep has begun and will complete in August.
- DPW will be conducting a "clean sweep" along primary walking routes prior to Frederick and Fort Worthington starting.
- Conducting a session at the 8/5 Building Baltimore Expo, with Mignon.

6. Other Issues/Announcements

- Opening celebrations: at Fort Worthington (8/23 at 10:30 am) and Frederick 8/26

7. Review Follow-up Items

- New
 - Cheri Vincent to set up meeting with City Schools, DOP, and BCRP as soon as team selected for Fairmount Harford.
 - Jessica will send to DOP:
 - Review package for Harford Heights/Sharp Leadenhall.
 - Govans 95% feasibility package.
 - Schools to set up meeting with DOP to review Montebello 50% feasibility.
 - Mignon to send DOP list of big-ticket school/city property issues that was shared with Karen Stokes and Council President Young for "SWAT-team" expedition.
- Carry-over
 - Jessica Clark will send school design files through Sharefile to Kate Brower.
 - City Schools will schedule meeting with DOP re: Harford Heights/Sharp Leadenhall design issues – schedule with Laurie.
 - Joe Mayzck to find out if fence issue at Cherry Hill has been resolved (open campus vs. separating school and rec space) – let DOP and BCPS know.

**Next Scheduled Coordinating Committee Meeting
October 18, 2017 at 9:00 a.m.**